



**Wednesday,
28 November 2018
10.00 am**

**Meeting of
Performance and
Overview Committee
Sadler Road
Winsford**

Contact Officer:
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Democratic Services

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Cheshire Fire Authority

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**MEETING OF THE PERFORMANCE AND OVERVIEW COMMITTEE
WEDNESDAY, 28 NOVEMBER 2018**

Time: 10.00 am

Lecture Theatre - Sadler Road, Winsford, Cheshire

AGENDA

PART 1 - BUSINESS TO BE DISCUSSED

1 PROCEDURAL MATTERS

1A Record of Meeting

Members are reminded that this meeting will be audio-recorded.

1B Apologies for Absence

1C Declaration of Members' Interests

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

1D Minutes of the Performance and Overview Committee

(Pages 1 - 6)

To confirm as a correct record the Minutes of the meeting of the Performance and Overview Committee held on 5 September 2018.
(attached as Annex 1)

ITEMS REQUIRING DISCUSSION/DECISION

2 Finance Report - Quarter 2, 2018-19

(Pages 7 - 16)

3 Programme Report - Quarter 2, 2018-19

(Pages 17 - 30)

4 Performance Report - Quarter 2, 2018-19

(Pages 31 - 70)

5 Internal Audit Plan - Quarter 2, 2018-19 - Progress Report

(Pages 71 - 82)

6 Health, Safety and Wellbeing Annual Report 2017-18

(Pages 83 - 96)

7 Road Safety Annual Report 2017-18

(Pages 97 - 106)

8 'On the Streets' Annual Report 2017-18

(Pages 107 - 112)

9 Interim Bonfire Update 2018

A verbal update will be provided about the activities and performance during the 2018 bonfire period.

10 Forward Work Programme

(Pages 113 - 114)

The table includes those items that have been identified/agreed to-date. Members are asked to agree any additional items at the end of the meeting which need to be added to the programme.

PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE



**MINUTES OF THE MEETING OF THE PERFORMANCE AND OVERVIEW COMMITTEE
held on Wednesday, 5 September 2018 at Lecture Theatre - Sadler Road, Winsford,
Cheshire at 10.00 am**

PRESENT: Councillors P Harris (Chair), T Sherlock, M Biggin, G Hayes, K Mundry,
M Simon and Independent Member (non-elected), D Barnett

ALSO IN ATTENDANCE: Councillor B Rudd

1 PROCEDURAL MATTERS

A Record of Meeting

Members were reminded that this meeting would be audio recorded.

B Apologies for Absence

Apologies for absence were received from Councillor D Bailey.

C Declaration of Members' Interests

There were no declarations.

D Minutes of the Performance and Overview Committee

RESOLVED: That:

**[1] The Minutes of the Performance and Overview Committee meeting held
on 11th July 2018 be confirmed as a correct record.**

2 QUARTER 1 FINANCIAL REVIEW 2018-19

Consideration was given to a report of the Head of Finance which provided a review of the Service's forecast financial performance and an update on progress against the 2018-19 capital projects.

Members were advised that that the original budget for 2018-19 approved by the Authority in February 2018 assumed that the Collection Fund position would be broadly neutral. However, the position relating to the Collection Funds that were managed by the four unitary authorities had now become clearer. The Authority would receive £0.5m as its share of the surplus on the council tax collection funds and would make a contribution of £28k to a deficit on the business rates collection funds: a net additional £482k available during 2018-19 when compared to the original budget.

The 2018-19 approved budget included one-off items funded from reserves £0.4m

together with a contribution to the capital reserves of £0.9m, a net £0.5m funding transferred from reserves. At Quarter 1, the forecast showed a provisional net contribution to reserves of £86k. This reduction in the use of reserves was due to the surplus on council tax collection funds, which negated the use of reserves as originally envisaged. A breakdown of the movement from reserves was detailed in Appendix 2 of the report.

At the end of June 2018, the Fire Authority had an approved capital programme of £9.8m. Since then a number of additional schemes had been approved that were detailed at Appendix 3 of the report.

A Member sought clarity as to why capital funding which had been earmarked for the Hazardous Material Unit replacement had not been utilised. An officer confirmed that through station engagement and the HMEPO Officer Group an alternative capability to merge two appliances into one was determined to be a more viable option. This resulted in the Environment Protection Unit and the Hazardous Material Unit capability being stowed on a dedicated pod system based at Powey Lane Fire Station.

RESOLVED: That:

[1] The forecast outturn position as detailed within the report be noted.

[2] The movement in reserves as detail in Appendix 2 of the report be approved.

3 QUARTER 1 PROGRAMME REPORT 2018-19

Consideration was given to a report of the Chief Fire Officer and Chief Executive which provided an update on the Service's 2018-19 Integrated Risk Management Plan (IRMP) programmes and projects.

Progress was reported in the form of a quarterly health report to the Service's Performance and Programme Board (members of Service Management Team). The Service's Performance and Programme Board was responsible for ensuring the successful delivery of programmes and projects contained in the Authority's IRMP annual action plans. The health report for the Quarter 1 of 2018-19, was attached at Appendix 1 to the report.

A Member referred to the Blue Light Collaboration Programme and sought confirmation that the programme would be completed by 29th October 2018. In response, the Director of Governance and Commissioning advised that the programme would not complete by this date and that officers were re-planning a major element (the Multi Force Shared Service), which was now expected to complete in 2019. He reassured Members that despite the unwanted delay, the Service was in a reasonably good position because existing contractual arrangements could be extended and were not unduly expensive. An update to Members would be prepared in due course.

A Member sought clarity on the current position of the Cardiac Arrest Response

Project. The Chief Fire Officer and Chief Executive advised that there had been no progress with this project as it remained on hold awaiting the outcomes of the national discussions for the wider firefighter role linked to pay and conditions.

RESOLVED: That:

[1] The Quarter 1 Programme Report 2018-19 be noted.

4 QUARTER 1 PERFORMANCE REPORT 2018-19

Consideration was given to the report of the Head of Protection and Organisational Performance provided an update on the Service's performance against the key performance indicators (KPIs) for Quarter 1 2018-19. Appendix 1 of the report contained a corporate performance scorecard reflecting the Quarter 1 position against targets set and the year-on-year direction of travel for the Service's KPIs. Appendix 2 of the report which contained a detailed description of each KPI, including a summary of current performance and any actions taken to improve performance. A Summary Report was included on Halton Helps home safety equipment which advised that by May 2018 a total of 500 home safety checks had taken place for Halton families and of these visits, 416 had led to the installation of safety equipment by the Service.

Further information was provided by the Officers on KPIs that had a red progress status with specific reference being made to working days lost to injury, number of non domestic premises fire safety orders completed, and on-call availability.

Members raised a series of queries and comments regarding 'On-Call Availability'. In response, an officer advised that a number of stations were operating below optimum establishment levels and a project was being developed that would include several work streams including recruitment retention and recognition all with a view to increasing on call availability.

Members were advised that on call firefighters had been used to provide cover in Greater Manchester and at the moorland fires over recent months.

RESOLVED: That:

[1] The Quarter 1 Performance Report and comments raised be noted.

5 INTERNAL AUDIT PLAN 2018-19 - QUARTER 1 PROGRESS AND FOLLOW UP REPORTS

Kevin Lloyd, Assistant Director from Mersey Internal Audit Agency (MIAA) was in attendance at the meeting to present the 2018-19 Internal Audit Progress Report and the consolidated Follow Up Report September 2018 as detailed at Appendix 1 and 2 of the report.

The progress report provided an update in respect of the assurance, key issues and progress against the Interim Audit Plan for 2018-19. It was reported that the following work was in progress and would be reported to the Committee following

completion:-

- Operational Training – Fieldwork Complete and to be submitted to the next meeting on 28th November 2018;
- Safe and Well – Terms of Reference in development and to be submitted to the next meeting on 28th November 2018;
- National Fraud Initiative – To be submitted to the meeting on 27th February 2019.

The follow up report showed that some recommendations had not been implemented and there was some narrative to explain the current position.

A Member referred to 'Recommendation 3 – Fire Cadets' and sought clarity on when the proposed 'Corporate Fundraising Policy' would be approved. In response, the Chief Fire Officer and Chief Executive advised that Policy had now been drafted and was in the process of being reviewed by the Legal Department prior to formal approval and implementation by the end of October 2018.

RESOLVED: That:

[1] The 2018-19 Internal Audit Progress Report and the consolidated Follow Up Report September 2018 be noted.

6 UNITARY PERFORMANCE GROUP REPORT 2017-18 AND QUARTER 1 2018-19

Consideration was given to a report, which provided an update on the initiatives supported and funded by the Unitary Performance Groups (UPGs) during 2017-18 and Quarter 1 of 2018-19. This report had been produced at the request of the Chair and would be presented to this meeting on an annual basis.

It was reported that the UPG meetings provided an opportunity for local Cheshire Fire Authority Members to engage with officers from Service Delivery, Prevention and Protection to scrutinise performance at a local level. The UPG also developed initiatives which assisted with improving performance and outcomes for the communities within each unitary area. The UPGs received £25k per year to enable them to consider and approve funding bids for activities within their areas. Information on some of the initiatives supported and funded by the UPGs during 2017-18 and Quarter 1 of 2018-19 were detailed at Appendix 1 of the report.

RESOLVED: That:

[1] That the content of the report and comments raised be noted.

7 ANNUAL EQUALITY AND DIVERSITY MONITORING REPORT 2017-18

Consideration was given to a report of the Director of Transformation which provided a summary of key issues identified in the Service's Annual Equality Report 2017-18 which was attached at Appendix 1 of the report.

The report was divided into two sections: Internal Employment (including

recruitment monitoring) and Service Delivery which covered the monitoring and analysis of external service users who either interact with the service in respect of prevention and protection activities or have been affected by community risks and incidents. Work was already underway to try to ensure that any issues highlighted within the report including challenges and ongoing priorities for 2018-19 were being addressed appropriately.

A Member asked if joint work took place with the Constabulary on equality and diversity. In response, an officer advised that a number of joint training and networking sessions had taken place with the Constabulary which had been a success.

RESOLVED: That:

[1] The Annual Equality and Monitoring Report 2017-18 be noted.

8 FORWARD WORK PROGRAMME 2018-19

Consideration was given to the Committee's Forward Work Programme for 2018-19 which identified the reports to be submitted to future meetings of the Committee. Members were requested to agree any additional items to be included in the programme.

RESOLVED: That:

[1] The content of the Committee's Forward Work Programme for 2018-19 be noted.

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CHESHIRE FIRE AUTHORITY

MEETING OF: PERFORMANCE AND OVERVIEW COMMITTEE
DATE: 28 NOVEMBER 2018
REPORT OF: HEAD OF FINANCE
AUTHOR: WENDY BEBBINGTON

SUBJECT: FINANCE REPORT – QUARTER 2, 2018/19

Purpose of report

1. This report provides a review of the Service's forecast financial performance and reports on the progress against 2018/19 capital projects.

Recommended: That

- [1] Members note the forecast outturn position.
- [2] Member approve the movement in reserves as set out in Appendix 2.

Background

2. On 14th February 2017 the Authority approved the 2018/19 revenue budget of £41.57m together with a 2018/19 capital programme of £9.8m. This report provides an indication of the forecast level of expenditure when compared to the approved budget and capital programme.

Information

Forecast Revenue Spending

3. At first quarter review, an early assessment indicated a small forecast underspend of £62k based on a number of unknown factors such as pay awards. Since then, the pay award position has become clearer and the unused funding set aside has now been released. This, together with other key changes have resulted in a forecast underspend at the end of Quarter 2 of £1.6m as shown in the table below with further details of each service area's forecast outturn set out in Appendix 1.

<u>Summary</u>	Revised Budget £000	Forecast Spend £000	Variance £000
Firefighting and Rescue Operations	£24,850	£24,715	-£135
Protection	£2,037	£2,040	£3
Prevention	£2,501	£2,407	-£94
Support Services	£9,618	£9,634	£16
Unitary Performance Groups	£100	£100	£0
Finance Resources	£3,301	£2,021	-£1,280
Corporate Resources	-£432	-£432	£0
Contributions to/(from) reserves	£80	£4	-£76
Net Revenue Position	£42,055	£40,489	-£1,566
Funding:			
Council Tax	-£27,735	-£27,735	£0
Collection Fund Surplus (council tax)	-£522	-£522	£0
Business Rates Retention scheme	-£9,313	-£9,313	£0
Collection Fund Deficit (business rates)	£28	£28	£0
RSG	-£4,513	-£4,513	£0
Overall Net Underspend	-£0	-£1,566	-£1,566

4. The 2018/19 approved budget included one-off items funded from reserves (£0.4m) together with a contribution to the capital reserves of £0.9m, a net £0.5m funding transferred from reserves. This includes the costs of Crewe and Ellesmere Port funded by reserves of £0.9m. At mid year review, the forecast shows a provisional net contribution to reserves of £4k. This reduction in the use of reserves is due to the receipt of the additional in-year funding as reported at first quarter, which negates the use of reserves as originally envisaged. Details of the movement in reserves is set out in Appendix 2.
5. The most significant change since first quarter relates to Finance Resources. This budget holds the pay and inflation contingencies approved at budget setting but not allocated until pay awards have been agreed and costs clarified. For 2018/19 this included funding for the potential 3% firefighters pay award proposed from 1 April. This has not been resolved and the funding is now released. In addition, expected levels of vacancies have been exceeded leading to further underspends together with reductions in the costs of insurances, supplies and services and interest payments. The permanent impact of these will be included in the budget setting process for 2019/20.
6. Service Delivery is forecasting an underspend of £0.2m (1.2% variance to budget) mainly due to staffing levels being below budgeted establishment. In addition, income has been received from Greater Manchester Fire & Rescue Service for assistance provided by the Service in respect of the moorland fires this summer. This offsets the overspend forecast for Operational Policy and Assurance of £0.1m (2.2% variance to budget).

7. Property Management is reporting an overspend of £0.1m (7.9% variance to budget). Additional costs of a Building Surveyor/Project Manager brought in to support the Refurbishment Programme together with the Chester Fire Station survey work are the key variances.
8. In summary, the overall position at mid year, when forecast expenditure and improved funding are brought together, is for a forecast underspend to the year end of £1.6m (or 3.7%) when compared to the budget approved by the Authority. The position will continue to be monitored during the year.

Capital Programme

9. At the end of June 2018, the Authority had an approved capital programme of £9.8m. Since then a number of additional schemes have been approved including an increase to the Training Centre project and the rebuild of Chester Fire Station which together with prior year schemes gives an overall capital programme of £23.7m. At the end of September, the forecast outturn spend is £23.4m – an underspend of £0.3m (1.3% variance).
10. Details of all the schemes are in Appendix 3.
11. The approval for the Training Centre programme envisaged the funding being secured by borrowing, the timing of which was to be kept under review with the assistance of the Authority's treasury management advisers. To date no borrowing has taken place.

Financial implications

12. This report considers financial matters.

Legal Implications

13. There are no legal implications arising from the report.

Equality and diversity implications

14. There are no equality and diversity implications arising from this report.

Environmental implications

15. There are no environmental implications arising from this report.

BACKGROUND PAPERS: NONE

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CHESHIRE FIRE AUTHORITY QUARTER 2 2018/19

	Revised Budget £000	Forecast Spend £000	Variance £000
Firefighting and rescue operations			
Service Delivery	£20,088	£19,846	-£242
Operational Policy and Assurance	£4,762	£4,869	£107
Protection	£2,037	£2,040	£3
Prevention			
Community Safety	£2,073	£2,005	-£68
Safety Centre	£428	£402	-£26
Support Services			
Executive Management	£919	£902	-£17
Workforce Transformation	£104	£121	£17
Property Management	£1,370	£1,478	£108
Finance	£392	£383	-£9
ICT	£1,641	£1,668	£27
Legal and Democratic Services	£533	£496	-£37
People and Development	£1,797	£1,815	£18
Planning, Performance & Communications	£977	£901	-£76
Procurement and Stores	£249	£246	-£3
Fleet services	£1,636	£1,624	-£12
Unitary Performance Groups	£100	£100	£0
Finance Resources	£3,301	£2,021	-£1,280
Business Rates Specific grants	-£462	-£462	£0
Provision for non collection of funding	£30	£30	£0
Total Service Expenditure	£41,975	£40,485	-£1,490
Contributions to capital reserves	£1	£1,018	£1,017
Contributions from revenue reserves	£76	-£1,075	-£1,151
Contributions to/(from) general reserves	£4	£62	£58
Total Net Revenue Expenditure	£42,055	£40,489	-£1,566
Funding of Net Revenue Expenditure:			
Council Tax	-£27,735	-£27,735	£0
Collection Fund Surplus (council tax)	-£522	-£522	£0
Business Rates Retention scheme	-£9,313	-£9,313	£0
Collection Fund Deficit (business rates)	£28	£28	£0
RSG	-£4,513	-£4,513	£0
Total Funding	-£42,055	-£42,055	£0
Forecast Net Underspend	-£0	-£1,566	-£1,566

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MOVEMENT IN RESERVES 2018/19

<u>Department</u>	<u>Description</u>	TOTAL £000
Finance Resources	Land & Building 2018/19 valuation	-£10
Service Delivery	Funding for EP & Crewe 2nd pumps	-£900
Service Delivery	ERP2 Project team	-£60
OPA	Temporary training facilities - year 1 of 2	-£100
Protection	Sprinkler Campaign - one off	-£250
Community Safety	Engagement Officer - Halton	-£13
Fleet	Engagement Officer - Halton, vehicle element	-£5
Property Management	Temporary SM B (no flexi) - New Training Centre (OPA)	-£57
Finance Resources	Annual Contribution to Capital	£935
	Approved as part of 2018/19 Budget	-£460
OPA	Annual contribution to Uniform PPE	£100
Community Safety	Annual contribution to Cadet Vehicle Replacement	£20
Property Management	Annual contribution to Alsager Station Maintenance	£20
Property Management	Annual contribution of RHI Income to Environment Reserve	£25
Property Management	Annual contribution Poynton Maintenance	£5
ICT	Annual contribution MDTs	£34
	Annual Contributions	£204
<u>Further Contributions To Reserves:</u>		
Finance Resources	Funding for new loan costs - not required in year	£63
Finance Resources	Repayment of LGPS actuarial costs funded from reserves	£260
OPA	New Dimensions Grant - transfer to reserves	£6
Workforce Transformation	Contribution to staff survey reserve - bi-annual	£11
Property Management	Additional RHI Income to Environment Reserve	£3
	First Quarter Transfers	£342
Finance Resources	First Quarter Review underspend	£62
Finance Resources	Funding for new loan costs - not required in year (2nd Qtr)	£63
Finance Resources	Ill Health pension costs	-£15
Finance Resources	Insurance reserve	£100
ICT	Station End equipment approved 2017-18	-£123
ICT	Replacement equipment / refresh kit	-£56
Property Mgt	Revenue contribution to station modernisation works	£120
OPA	Gym equipment	-£6
OPA	Hydrant repairs	-£10
People & development	Apprentices funded from reserves	-£213
Protection	Sprinkler burn demo funded from reserve	-£3
	Mid-Year Transfers	-£82
	TOTAL POTENTIAL NET CONTRIBUTION FROM RESERVES	£4

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CHESHIRE FIRE AUTHORITY CAPITAL QUARTER 2 2018/19

Service Area	Description	2018/19 Budget £000	Revised Budget £000	Expenditure to date £000	Expected Outturn £000	Variance £000
Prior year schemes:	ICT Review/Server Replacement Programme	0	507	311	507	0
	Line Rescue Vehicle	0	80	37	77	(3)
	2 * water incident units	0	154	97	97	(57)
	1 * 4 Wheel drive resilience	0	55	0	55	0
	Support vehicles replacement programme	0	60	60	60	0
	1 * display unit (chip pan demo unit)	0	25	17	17	(8)
	Salvation Army Vehicle	0	22	23	23	1
	Sub-total	0	903	545	836	(67)
2018/19 Schemes	2 * cadets vehicles	20	20	0	20	0
	Three New Appliances	810	810	0	810	0
	1 * 4 wheel drive vehicle	55	55	0	55	0
	support vehicles replacement programme	60	60	0	60	0
	Hazardous materials units / containers	75	75	0	0	(75)
	Server replacement programme	50	50	0	50	0
	ICT - storage space	50	50	0	0	(50)
	Replacement thermal image cameras (phased replacement)	28	28	0	28	0
	Capital contingency	107	107	0	0	(107)
	New Operational Training Facility	8,550	11,000	367	11,000	0
	Sub-total	9,805	12,255	367	12,023	(232)
In-year approvals:	Chester Fire Station	0	5,510	234	5,510	0
	Crewe Joint Fire/Police Facility (CFA Share of Cost)	0	5,000	0	5,000	0
	Transport management system	0	45	28	45	0
	Total	9,805	23,713	1,174	23,414	(299)

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CHESHIRE FIRE & RESCUE SERVICE

MEETING OF: PERFORMANCE AND OVERVIEW COMMITTEE
DATE: 28 NOVEMBER 2018
REPORT OF: CHIEF FIRE OFFICER AND CHIEF EXECUTIVE
AUTHOR: JOANNE CARTLEDGE/SUSAN WATKINS

SUBJECT: PROGRAMME REPORT - QUARTER 2, 2018-19

Purpose of Report

1. To update Members on the Service's 2018-19 Integrated Risk Management Plan (IRMP) programmes and projects.

Recommended: That

- [1] Members review the information provided.

Background

2. This report forms part of the Authority's quarterly performance reporting cycle which also includes performance reports on key performance indicators and financial performance.

Information

3. Progress on delivery of the IRMP programmes and projects is reported in the form of a quarterly health report to the Service's Performance and Programme Board (members of Service Management Team). The Service's Performance and Programme Board is responsible for ensuring the successful delivery of programmes and projects contained in the Authority's annual IRMP action plans. The Programme Health Report for the second quarter of 2018-19, based on the document that was recently considered at Performance and Programme Board, is attached as Appendix 1 to this report. It was produced in October 2018 and verbal updates will be provided, where necessary.

Financial Implications

4. Specific financial and budget impacts are detailed in the finance report presented separately by the Head of Finance.

Legal Implications

5. There are no issues to report that impact upon the Service's ability to meet its statutory or other legal obligations.

Equality and Diversity Implications

6. Programmes and projects are required to have equality impact assessments completed in accordance with the approved Project Management Framework.

Environmental Implications

7. Projects are individually assessed for environmental implications by the relevant project managers in accordance with the Service's Project Management Framework.

CONTACT: DONNA LINTON, CLEMONDS HEY, WINSFORD

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BACKGROUND PAPERS: NONE

APPENDIX 1 – QUARTER 2 PROGRAMME REPORT 2018-19

Programme Report – Quarter 2, 2018-19

All data supplied in the report has been populated directly from the Cheshire Planning System on 10th October 2018, any changes after this date will not be reflected.

Reporting Period	FROM	1st July 2018	TO	30th September 2018
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PROJECT PROGRESS SUMMARIES, RAG STATUS AND IMPACT MITIGATION

1226	BLUE LIGHT COLLABORATION PROGRAMME		
PROGRAMME MANAGER	Head of Strategic Change		
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)	
		<p>The delivery of the shared service arrangements by the 1st April 2019 (known as MFSS) remains uncertain.</p> <p>A revised programme plan and earlier experience is enabling the programme team to direct resources as effectively as possible.</p> <p>Regular Programme Board meetings enable the parties to the programme to make timely decisions and monitor progress against the Programme Milestones. However, not all of the issues are within the control of Cheshire Constabulary or CFRS.</p>	
Programme Update			
<p>The Blue Light Collaboration (BLC) Programme was due to have been completed in October 2018 but key elements have not yet been delivered. It is now anticipated that the Programme will be completed no earlier than April 2019.</p> <p>The underlease for the occupation of the Leadership Team office suite has now been agreed and should be completed soon. As a result the joint headquarters signage has been progressed and planning permission is being sought.</p> <p>The overarching documentation for the BLC collaboration (not MFSS) is developing slowly. Recently, progress has been made in describing the charging model for the joint services, an aspect that has proved very difficult. The documentation should be capable of being concluded before April 2019.</p> <p>The works to the Clemonds Hey site are progressing but it has been decided that elements are either unnecessary (meeting rooms) or too costly because of the fact they are covered by the PFI arrangements (car parking). An alternative solution to the car parking shortcomings is being explored that will not be involve any change to the PFI land thus avoiding significant costs.</p> <p>The shared service arrangements, MFSS, have proved to be much more difficult to deliver than originally expected. This aspect of the BLC Programme does not just involve Cheshire Constabulary and CFRS. Currently there are a range of uncertainties surrounding the MFSS programme, which need to be considered before it can be successfully completed. For example, currently final costs and legal documentation are both outstanding.</p>			

1490		SADLER ROAD TRAINING CENTRE PROGRAMME	
PROGRAMME SPONSOR		Assistant Chief Fire Officer, Operational Assurance and Service Improvement	PROGRAMME MANAGER
		Head of Operational Policy and Assurance	
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)	
		The programme remains on the same timescales included in the previous quarter update and remains in Amber status following some slippage as a result of the detailed design and costings work included in Stage 1 of the programme.	
Programme Update			
<p>Since the approval to proceed to stage 2 of the programme the contractor has been working with architects to produce detailed designs of the build so that they can be costed and presented to the programme team during December.</p> <p>During the past quarter work has continued to prepare the site for the arrival of the contractor. Porta cabins and containers which will be surplus to requirements have been removed from site. This work continues to be overseen by the Land and Property Group and the re-established Training Centre Steering Group. The terms of reference for this group includes the scrutiny of the detailed designs of each area and buildings included in the new training centre programme, which will be provided by the contractor during the next 10 weeks.</p> <p>In addition to the on-going work a press and public consultation event was held at Sadler Road on 11th September 2018 which was well attended by local and regional press. Attendees were also invited to complete a survey to provide feedback on the plans, with wider consultation completed in the local community and within the Service. The outcome of the consultation was included in the planning application pack which was submitted to CWAC planning office w/c 24th September 18 and is now awaiting a decision, expected during December 18/January 19.</p> <p>The plan for the relocation of training has been updated to reflect the rescheduling of the programme, which includes contractors commencing on site on 4th March 2019. This includes both operational and incident command training, with the latter now scheduled to move to Frodsham Fire Station during January 2019.</p> <p>All risks and milestones have been reviewed and require no changes during the Quarter 2 period.</p>			

1544		Replacement of Chester Fire Station		
PROGRAMME SPONSOR		Director of Governance and Commissioning	PROGRAMME MANAGER	Group Manager – Cheshire West and Chester
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)		
		The planning application was rejected by the CWAC Planning Committee on 6th November. As a result the project team are considering the Authority's options prior to deciding on an appropriate course of action.		
Programme Update				
The planning application was rejected by the Planning Committee on 6th November due to concerns raised about the proximity of the proposed station to the residential apartment block that has been approved on Trafford Street. The Authority's planning consultants and construction programme manager are providing advice about the Authority's options.				
The archaeological surveys have now been completed and all of the trenches that were dug to allow the investigations to be undertaken have been examined and then filled. There were no significant findings, which should be indicative of the likelihood of there being findings discovered on the site.				
Non-operational staff were relocated to Ellesmere Port Fire Station whilst the archaeology works were being undertaken (the works had an impact on the car parking and site safety). The planning refusal will lead to these staff potentially being relocated for an extended period and future dialogue needs to take place with staff. Feedback about the move had been generally positive.				

1318		CARDIAC ARREST RESPONSE PROJECT		
PROJECT SPONSOR		Assistant Chief Fire Officer, Operational Assurance and Service Improvement	PROJECT MANAGER	Head of Operational Policy and Assurance
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)		
		Current status remains red due to lack of progress on the project.		
There continues to be no progress with this project during Q2 as it remains on hold awaiting the outcomes of national discussions for the wider Fire Fighter role linked to pay and conditions.				

1058		SPRINKLER CAMPAIGN 2014			
PROJECT SPONSOR		Assistant Chief Fire Officer, Operational Assurance and Service Improvement	PROJECT MANAGER		Head of Protection and Organisational Performance
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)			
					
<p>A further meeting was held with Sanctuary Housing on 5th October 2018 to discuss the existing ongoing project to fit sprinklers in Rowland Heights, Chester for which funding was agreed. The project has not been completed but has now been consumed in to a larger project to fit sprinklers in to all 9 high rise blocks within Chester which are owned by Sanctuary Housing (see update in project 1549).</p> <p>A meeting has taken place regarding Peninsula House, Warrington to discuss their intentions to fit sprinklers and access the funding available. We are awaiting a response.</p> <p>Prolonged consultation with Guinness Housing has resulted in them agreeing to fit a sprinkler system in Waverley Court, Crewe and work is now ongoing to agree a specification. We have agreed to assist with resident consultation and communication.</p> <p>Sprinklers installations are confirmed in Churchill Mansions, Runcorn (excluding 3 flats where legal action is being taken) and all 3 Joseph Groome Towers blocks, Ellesmere Port. Funding has not yet been transferred and legal documents are being drafted to allow this to take place</p>					

1549		HIGH RISE SPRINKLER CAMPAIGN 2018			
PROJECT SPONSOR		Assistant Chief Fire Officer, Operational Assurance and Service Improvement	PROJECT MANAGER		Head of Protection and Organisational Performance
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)			
					
<p>A meeting has taken place with Sanctuary Housing regarding the previous project at Rowland Heights and to continue to engage with them regarding future projects after significant lobbying and promotion of sprinklers with the Group. It was proposed by Sanctuary that all 9 blocks in Chester are to be fitted with sprinklers and CFRS will contribute £52K combined for this project which will cost approximately £5m. CFRS are to be involved in resident consultation throughout the project. The project is planned for completion by end November 2019.</p> <p>Efforts are still ongoing to persuade the remaining RSL's in Cheshire East (Peaks and Plains and Onward Housing) and Warrington to fit sprinklers. Meetings are arranged with Peaks and Plains and Onward.</p>					

3 sprinkler demonstrations have now been completed with a variety of stakeholders attending to observe a sprinkler protected room and non-sprinkler protected room when set alight. These have been heavily promoted on social media and in the press.

1500		SAFE AND WELL PHASE 2 – LONELINESS AND ISOLATION			
PROJECT SPONSOR		Assistant Chief Fire Officer, Service Delivery	PROJECT MANAGER		Partnership Co-ordinator
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)			
					
Project Update					
A training package for staff delivering Safe and Well initiatives is currently in development. The delivery of the training package has been postponed to early next year, it is planned that this work will go live from April 2019.					

1496		SAFE AND WELL PHASE 2 – HYPERTENSION, BLOOD PRESSURE and ATRIAL FIBRILLATION			
PROJECT SPONSOR		Assistant Chief Fire Officer, Service Delivery	PROJECT MANAGER		Prevention Policy and Projects Manager
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)			
					
Project Update					
Atrial Fibrillation (Cheshire East) - this work has now gone live from 4th September. This means Cheshire Fire and Rescue Service (CFRS) is conducting screening for atrial fibrillation in West Cheshire Clinical Commissioning Group (CCG), South Cheshire CCG, Halton CCG, Vale Royal CCG, and Eastern Cheshire CCG areas. Still no progress on this matter with Warrington CCG.					
Hypertension and Blood Pressure - this work has been delayed until April 2019. CFRS plan to train staff for hypertension and blood pressure during February and March 2019 with the expectation the work will commence in April 2019.					
The team are currently working with the Public Health Collaborative for Cheshire and Merseyside (CHAMPS) to produce a Memorandum of Understanding to cover the work for when the Service goes live pan-Cheshire.					

1313		EMERGENCY SERVICES MOBILE COMMUNICATION PROGRAMME		
PROJECT SPONSOR		Assistant Chief Fire Officer, Operational Assurance and Service Improvement	PROJECT MANAGER	
			Station Manager - Operational Policy and Assurance	
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)		
		This remains red due to the Programme needing to be re-forecast and unknown costs.		
Programme Update				
<p>The Emergency Service Network (ESN) project continues to develop at a slower pace than anticipated. The proposed "incremental approach" has now been formally announced by the Home Office; however there has been little detail over costings for the different options available. Regional workshops are planned to look at the requirements for each Fire and Rescue Service in advance of the costings being made available.</p> <p>The need for a dedicated ESN Support Officer has been reviewed with no change at the moment.</p> <p>Following the regional ESN meeting held on the 19th October a firm three year extension has now been agreed with a possibility of a further extension to total 10 years if need be, to ensure ongoing airwave coverage until the full roll out of the new network is completed. The additional costs of the airwave extension will be covered by the Home Office from November 2019. Fire and Rescue Services should not see an increase in costs. Some neighbouring Fire and Rescue Services not included in the North West group (E.G. North Wales & Scotland) are working to differing timescales and there will be a need to maintain an interworking solution past the anticipated go live date for the North West. The costs of the interworking solution are not yet known.</p>				

1535		COLLABORATIVE DRONE PROJECT (PILOT)			
PROJECT SPONSOR		Assistant Chief Fire Officer, Operational Assurance and Service Improvement	PROJECT MANAGER		Station Manager - Operational Policy and Assurance
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)			
					
Programme Update					
<p>The operational demand for the drone from Fire has been low. However it was deployed at a recent Major Incident Standby at Ellesmere Port and was able to successfully relay live Fire ground images to Joint Tactical Command Centre which greatly enhanced the situational awareness at a Tactical level.</p> <p>There remain some IT based issues enabling the streaming of live video feed via our Command Unit.</p> <p>The trial is highlighting some differences between Fire & Police operating models which needs to be looked at more closely.</p> <p>The next Drones Project Board is scheduled for 30th October 2018.</p>					

1540		AERIAL LADDER PLATFORM REVIEW			
PROJECT SPONSOR		Assistant Chief Fire Officer, Operational Assurance and Service Improvement	PROJECT MANAGER		Station Manager
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)			
N/A					
Programme Update					
<p>A 12 month review of Aerial Ladder Platform (ALP) mobilisations has now been undertaken (July 2017 - July 2018). ALP mobilising data has been analysed and all incidents types throughout the county have now been captured in tabature form. The incident data has been plotted onto maps for easy reference and these maps have now been uploaded into a presentation for Fire Authority Members. This data, together with previous recommendations on the IRMP review of the 3rd aerial appliance at Macclesfield will be presented to Members.</p>					

Note - If the Fire Authority determines that the Hydraulic Platform at Macclesfield should be replaced, a further project in order to clarify the best available high reach appliance should be initiated. This project would be led by the Fleet Services Manager and be supported by a representative from Service Delivery, OPA and the Service Review Team.

1554		PROTECTION REVIEW	
PROJECT SPONSOR		Assistant Chief Fire Officer, Operational Assurance and Service Improvement	PROJECT MANAGER
			Head of Protection and Organisational Performance
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)	
N/A			
Programme Update			
<p>The project team are focusing on the outcomes of the Hackitt Review of Building Regulations and Fire Safety with the aim of ensuring that the protection department has the capability and capacity to meet future needs. The project team is currently in the research phase, which will culminate in a report.</p> <p>The project team are finding it difficult to assess some of the implications from the Hackitt review because of a lack of clarity which is exacerbated because Government has not yet provided its full response and implementation plan. For example, the proposed Joint Combined Authority, Safety Case Reviews, and competency and accreditation requirements are as yet uncertain and undefined. It is anticipated that things will become clearer over the next couple of months.</p> <p>To compliment the research the team have set-up a 'survey monkey' to gather the thoughts of Protection staff and meetings are being set up with other services to share ideas and compare/review options for future delivery of fire protection.</p>			

1553		OPERATIONAL TRAINING GROUP REVIEW	
PROJECT SPONSOR		Assistant Chief Fire Officer, Operational Assurance and Service Improvement	PROJECT MANAGER
		Head of Operational Policy and Assurance	
Previous status	Current status	<u>Mitigating steps</u> (where status is red or amber)	
N/A		The absence of identifying a duty system and team structure in collaboration will now create slippage against the original programme which will be re-aligned following the next SWG meeting.	
Programme Update			
<p>The Strategic Working Group (SWG) met on the 25th September 18 following four previous meetings. The instructors on the SWG informed that the duty system and team structure options they had previously been presented with had been discussed with the Operational Training Group and found not to be workable. Management presented a 42 hour week grey book compliant duty system to the group and asked the SWG to discuss it with the instructors and feedback to the SWG at the next meeting. The SWG were also asked to investigate a self-rostering duty system option and present the findings at the next SWG meeting on 23rd October 18.</p> <p>Following the SWG meeting on the 25th September 18, the group have met again following briefing sessions by the AM OPA and ACFO to Operational Training and Command Training (CTG) teams when the idea of merging both teams in the future was presented. Therefore, the SWG now includes two representatives from CTG who are in addition to the original group members and met on the 30th October 18. Management presented a proposal of a new structure which met the new proposal of merging the teams and remained within budget. The group have been tasked with reviewing the structure, propose an alternative if required and investigate a duty system which will satisfy the demands of a joint training team for the next meeting in December.</p>			

RISK MANAGEMENT

CPS Ref	Risk Detail	Risk Owner	Risk Score	Progress Update
1226: BLUE LIGHT COLLABORATION (BLC) PROGRAMME – Multi Force Shared Service and Oracle Cloud Applications				
Please note the risks below relate to Cheshire Fire and Rescue Services on-boarding to Oracle Cloud Applications. This is an underpinning element of the BLC Joint Corporate Services project and will see CFRS joining the Multi Force Shared Service which is a back office shared service collaboration. CFRS and the 4 existing partners will upgrade to a new version of Oracle known as Oracle Cloud Apps in April 2019.				
987	<p><u>Multi Forced Shared Service (MFSS)</u></p> <p>As a result of the introduction of a new version of Oracle and unfamiliarity with the changes in technology there is a risk that technical challenges could lead to delays in data migration and external system integration testing.</p>	MFSS Project Manager	16 ➔	This risk has now occurred and has become an issue. However it is still a risk to the project, specific issues have been caused due to the lack of system knowledge.
979	<p><u>Multi Forced Shared Service (MFSS)</u></p> <p>As a result of a number of partners on boarding to Oracle at the same time there is a risk that the project will slip beyond the planned go-live date. Delays for partners could be caused by a number of factors including parallel payroll runs, delays in testing, poor data quality, resourcing problems.</p> <p>The impact of this risk may be increased costs, in terms of extra resources and the requirement to renew system contracts. There would also be an impact on organisational expectations and reputation of continuing change.</p>	MFSS Project Manager	16 ⬆	<p>Risk increased from 12 to 16.</p> <p>The likelihood of this risk has increased due to issues encountered during the most recent round of data migration where it was highlighted that migrating data for 5 partners will take longer than the window allocated in the plan.</p>
992	<p><u>Multi Forced Shared Service (MFSS)</u></p> <p>As a result of a significant amount of defects found within Oracle Cloud during testing</p>	MFSS Project Manager	20	<p>New Risk added October 18</p> <p>Controls:</p> <ul style="list-style-type: none"> • Prioritisation given by staff to review, re-test and fix defects. Ensure that future details of defects are clear and concise to

	<p>there is a risk that progression into the future phases of the project will be delayed if the number of defects can't be satisfactorily fixed.</p> <p>This may result in in delays to the planned go live date and further significant costs.</p>			<p>limit repeated communication.</p> <ul style="list-style-type: none"> • Prioritisation and objective assessment of severity of defects which will enable us to take a risk based view of whether a particular defect is acceptable to move forward to go-live.
993	<p><u>Multi Forced Shared Service (MFSS)</u></p> <p>As a result of lack of dedicated project resources to work on the CFRS elements of the MFSS Programme there is a risk that key task and milestones will be missed, work will be rushed and the staff will become over worked.</p> <p>This may result in the quality of the work produced being compromised, key deliverables being delayed and possible stress related illness in staff. This could also result in go live timescales being pushed back.</p>	MFSS Project Manager	16	<p>New Risk added October 18</p> <p>Controls:</p> <ul style="list-style-type: none"> • Development of resource profile for the remainder of the programme to highlight key pinch points in the project and when key resource is required. • Regular meetings with Heads of Departments to discuss resourcing concerns. • Involvement of the wider teams, including the Police teams to provide resilience for example having multi organisation testing teams.
1226: BLUE LIGHT COLLABORATION (BLC) PROGRAMME				
950	<p>BLC - As a result of a lack of clarity regarding the overall governance and service model there is a risk that overall timescales for the collaboration agreement may be compromised.</p> <p>This may result in increased costs and impact on Programme delivery.</p>	Director of Governance and Commissioning	16 ➔	<p>Work is developing with regular meetings arranged to consider performance and ways of working.</p>

ISSUE MANAGEMENT

CPS Ref	Issue Detail	Issue Owner	Progress Update
1313: ESMCP - Financial Implications to the Service should the Airwave contract need extending beyond 2020			
970	As a result of slippage/delay in the ESMCP Programme nationally the Airwave TETRA network will need to remain operational beyond March 2020	Station Manager - Operational Policy and Assurance	<p>Following on from the recent Performance and Programme Board it was decided that this risk is now an issue as it has been agreed the airwave contract will be extended.</p> <p>There may be additional risks identified from the airwave contact extension however at this time they are not known.</p> <p>Update - Following the regional ESN meeting held on the 19th October a firm three year extension has now been agreed with a possibility of a further extension to total 10 years if need be, to ensure ongoing airwave coverage until the full roll out of the new network is completed.</p>
1226: BLUE LIGHT COLLABORATION PROGRAMME			
987	MFSS – As a result of the introduction of a new version of Oracle and unfamiliarity with the changes in technology issues have been caused due to the lack of system knowledge.	MFSS Project Manager	This was identified as a risk but it has now occurred and has therefore been added to the issue log.

CHESHIRE FIRE AUTHORITY

MEETING OF: PERFORMANCE AND OVERVIEW COMMITTEE
DATE: 28 NOVEMBER 2018
REPORT OF: HEAD OF PROTECTION AND ORGANISATIONAL
PERFORMANCE
AUTHOR: ANTHONY JONES

SUBJECT: PERFORMANCE REPORT – QUARTER 2, 2018-19

Purpose of Report

1. To present the 2018-19 Quarter 2 review of performance for each of the Service's Key Performance Indicators (KPIs).

Recommended that:

- [1] Members review and consider the information presented in this report.

Background

2. The report forms part of the Authority's performance reporting cycle and provides a summary of the Service's performance against the KPIs for Q2 2018-19.

Information

3. The Service's Performance and Programme Board (members of the Service Management Team) receives a quarterly review of performance against KPIs. The Board is responsible for monitoring and reviewing progress against performance targets and ensuring that action is taken wherever possible if targets are not being met. The performance reviews are in turn presented to the Performance and Overview Committee.
4. The Corporate Performance Scorecard is attached as Appendix 1 to this report. It reflects the Quarter 2 position against targets set and the year-on-year direction of travel for the Service's KPIs.
5. A more detailed description of each KPI including a summary of current performance and any actions required to improve performance is set out in the Performance Report attached as Appendix 2 to this report.

Financial implications

6. There are no financial implications with this report.

Legal implications

7. There are no issues to report at the end of Quarter 2 that should impact upon the Service's ability to meet its statutory or other legal obligations.

Equality and Diversity implications

8. The Service has for a number of years collected and reported equality monitoring data across a number of indicators. This is reported quarterly to the Equality Steering Group and annually to this committee so that trends can be identified and addressed.

Environmental implications

9. There are no specific environmental implications.
10. Environmental performance targets are reviewed and monitored as part of the delivery of the Authority's Environmental Strategy.

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BACKGROUND PAPERS: NONE

Appendix 1 – Quarter 2, 2018-19 Corporate Scorecard

Appendix 2 – Quarter 2, 2018-19 Performance Report

Appendix 3 - Safety Central Infographic

Appendix 4 – Safe & Well Infographic

Appendix 5 – On-Call Availability

Quarter 2 2018/19 Performance

A Cheshire where there are no deaths, injuries or damage from fires or other emergencies

Vision
IRMP Theme

↑ Outcomes

↑ Outputs

Protecting Local Communities

	Actual	Target	Q2 Year on Year	Q2 2017-18
Deaths in Primary Fires	0	0	↔	0
Injuries in Primary Fires	27	24	↓	31
Accidental dwelling fires	175	184	↓	179
- % starting in kitchens	96 (55%)	n/a	↓	106 (59%)
- % in homes with residents over pensionable age	28 (16%)	n/a	↓	37 (23%)
Deliberate fires (Primary and Secondary)	650	703	↓	721
Fires in Non Domestic Premises	92	89	↓	98
AFA's in Non Domestic Premises	231	307	↓	308

	Actual	Target	Q2 Year on Year	Q2 2017-18
HSAs Delivered to Heightened Risk	21,636	20,000	↑	21,200
Platinum address success rate	73%	65%	↑	60%
Thematic Inspections Completed	967	1,002	↓	972
NDP Fire Safety Audits Completed	600	900	↓	706

Responding to Emergencies

	Actual	Target	Q2 Year on Year	Q2 2017-18
10 Minute Standard	88%	80%	↔	88%
On Call Availability	62%	85%	↓	65%
Nucleus OC pumps	99%	85%		
Primary OC pumps	61%	85%		
Secondary OC pumps	43%	85%		

Developing the organisation

	Actual	Target	Q2 Year on Year	Q2 2017-18
Average Days/Shifts Lost to sickness	1.86	2.75	↑	1.38
Working Days Lost To Injury	33	16	↑	8

Performance key

- Meeting target
- Within 10% of target
- Failing against target by at least 10%

Year on year direction key

- ↑ ↓ Direction of travel year on year
- ↔ No change in direction of travel
- ↑ ↓ Direction of travel year on year by up to 10%
- ↑ ↓ Direction of travel year on year by at least 10%

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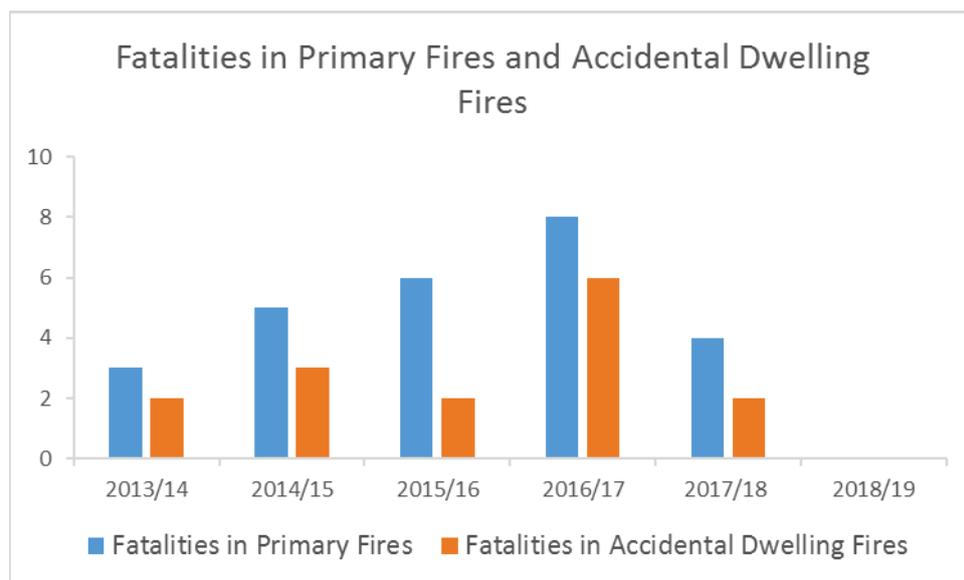
Performance Report – Quarter 2, 2018-19

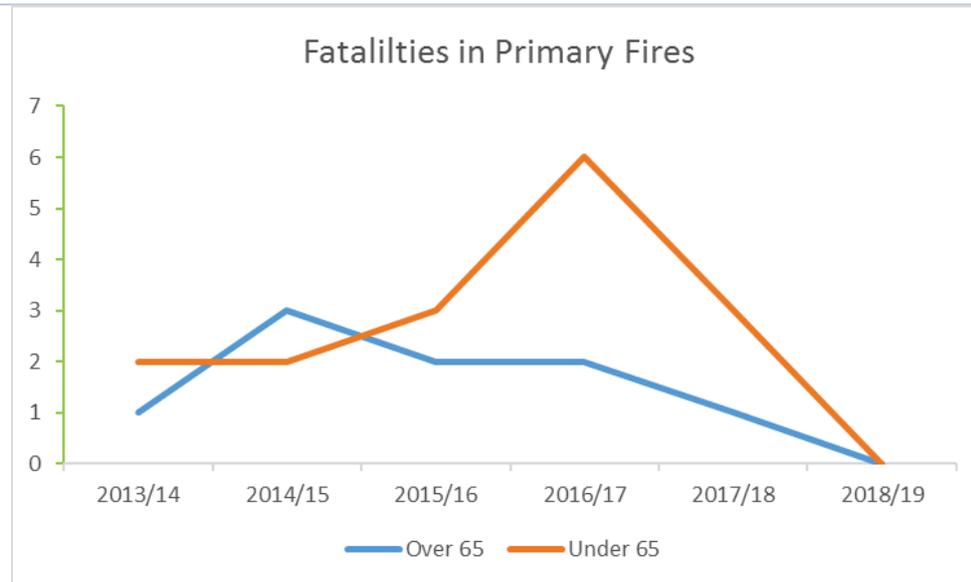
Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	0	Actual	0

Indicator: [Number of Deaths in Primary Fires]
 Primary fires include all fires in buildings, vehicles and some outdoor structures or any fire involving casualties, rescues or fires attended by five or more appliances

Previous Status	Current Status
	

Summary of Current Performance





At the end of Q2 there have not been any fatalities.

Nationally in 2017/18 41% of fatalities, in accidental dwelling fires, involved people aged 65 or older. Whilst in Cheshire over the last three years 29% (4 out of 14) fatalities were within this age group. The other noticeable trend is that over the same period 12 of the 14 fatalities were male.

What actions will be required to improve performance?

- Officers will continue to investigate the causes of fires and work with partner agencies and other stakeholders to prevent further fires occurring.
- Findings and outcomes of any fire fatalities are recorded and actions are monitored and scrutinised by Heads of Department.
- Those with poor mental health are at heightened risk from dying in a fire. The Service Management Team has agreed a proposal to appoint a jointly funded mental health advocate (to be embedded within the Prevention team) to work with vulnerable people at risk in our communities. The partnership agreement with Cheshire & Wirral NHS Trust has been agreed and is awaiting signature.

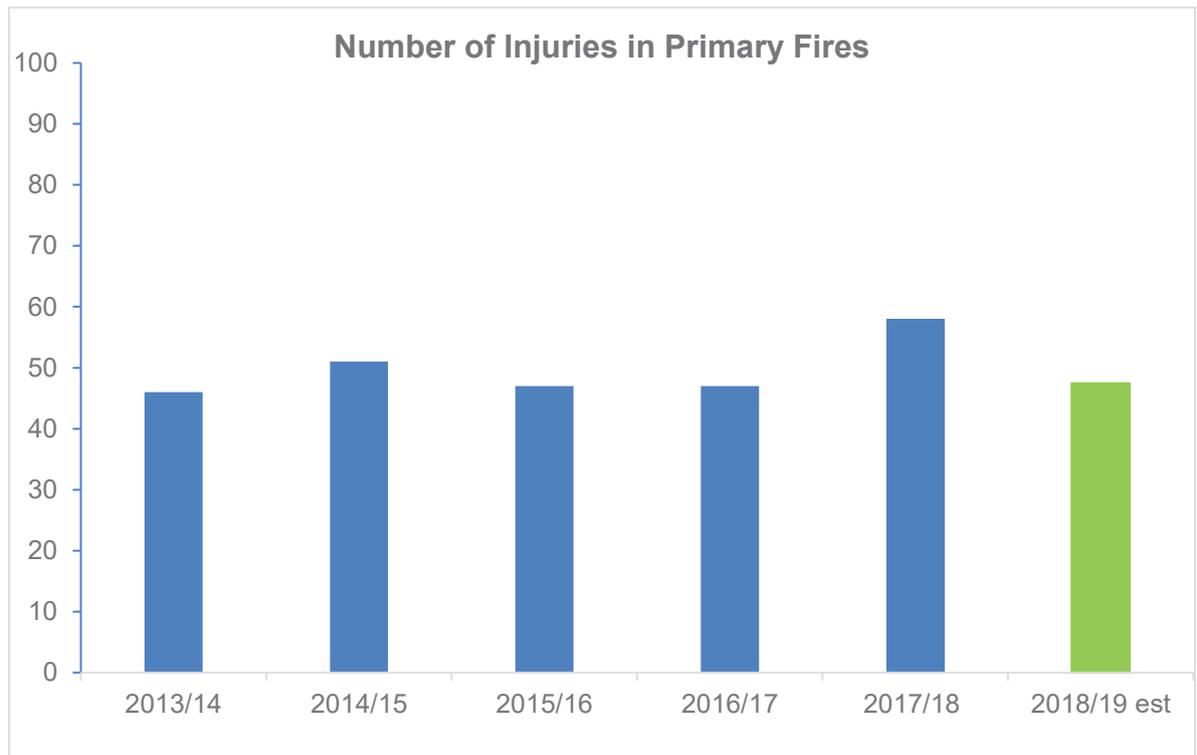
Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	24	Actual	27

Indicator: [Injuries in Primary Fires]
 Primary fires include all fires in buildings, vehicles and some outdoor structures or any fire involving casualties, rescues or fires attended by five or more appliances.

Previous Status	Current Status
	

Summary of Current Performance



The number of Injuries in primary fires are on target, with 27 injuries recorded during the first two quarters of 2018/19, which compares to 31 for the same period last year. Even though the number of injuries is higher than our target we do expect to be below target by the end of the year. There were 14 injuries occurring in September with 9 occurring at three incidents. In addition, 12 of the 27 injuries occurred in accidental dwelling fires. Two injuries occurred within our target group for safe and well visits.

Unitary Authority	Number of Injuries
Cheshire East	3
Cheshire West & Chester	7
Halton	12
Warrington	5
Total	27

Cause	Number of Injuries
Smoking Related	1
Cooking Appliance	6
Matches and Candles	5
Fuel/Chemical Related	9
Electricity Supply	4
Vehicle	1
Not known	1
Total	27

Age Group	Number of Injuries Severe	Number of Injuries Slight
0-9	0	1
10-19	0	1
20-29	0	4
30-39	1	7
40-49	0	5
50-59	0	4
60-69	0	2
70-79	0	0
80-89	0	2
90+	0	0
Total	1	26

Injury Description	Number of Injuries Severe	Number of Injuries Slight
Burns - severe	1	0
Burns - slight	0	9
Overcome by gas, smoke or toxic fumes; asphyxiation	0	17
Breathing Difficulties (Other than 'Overcome by gas, smoke or toxic fumes, asphyxiation)	0	0
Total	1	26

What actions will be required to improve performance?

- Prevention will continue to work with the Communications team and Equality Steering Group to ensure that safety campaigns are fit for purpose and targeted where they will have the most impact with appropriate key messages.
- Officers continue to meet quarterly at the Performance Scrutiny and Campaigns Group interrogating performance and utilising local intelligence from UPGs to create targeted initiatives and campaigns. Relevant messages are communicated to our local communities with the support of the Communications team and via the Service's website.
- The Risk-Rater App is available to download so residents can assess the risks in their own homes.
- Officers continue to validate IRS records to confirm the accuracy of the data, as there is an indication that some incidents may have been mis-coded and the individual concerned may have received a 'precautionary check' rather than suffering an injury. The status of the 4 'injuries' sustained at an incident at Encirc (formerly Quinn Glass) is being looked into - there was an incident at the same site last year and the injury figures were subsequently removed following validation).
- The nationally agreed NHS England partnership has seen Safe and Well visits expanded to include advice on affordable warmth locally across the Service Area. Affordable warmth referrals are made to Energy Products Plus who offer advice to residents on the best energy tariffs, additional benefits they may be entitled to and central heating upgrades. This initiative supports specific health priorities as identified by local health partners – where possible we link the health work that we do to fire risk, but this is not possible in all cases. Initiatives such as these aim to improve the general well-being of the most vulnerable in our communities which in turn may help to decrease their risk of dying or being injured in a fire.

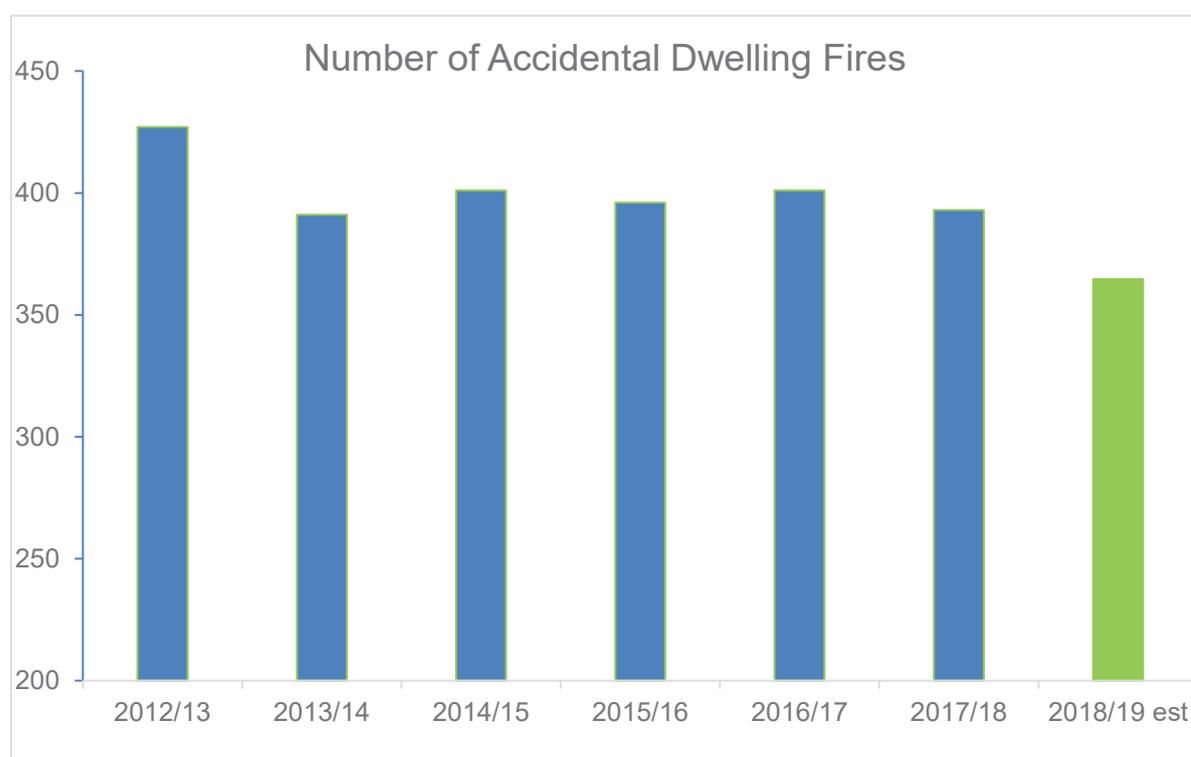
Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	184	Actual	175

Indicator: [Number of Accidental Dwelling Fires (ADFs)]

Previous Status	Current Status
	

Summary of Current Performance



At the end of Q2 there has been 175 accidental dwelling fires (ADFs) compared to a target of 184. There has been a decrease of 4 incidents compared to the same period in 2017/18.

Looking at the key risk areas, there have been reductions in the number of kitchen fires from 106 to 96. There has also been a reduction in the number of fires involving occupants over the pensionable age who live on their own, from 37 to 28.

In addition, no fire-fighting action was required at 60 incidents (34%) and there was no fire spread beyond the room of origin in 154 (88%) of accidental dwelling fires.

Unitary Authority	Total
Cheshire East	60
Cheshire West & Chester	49
Halton	28
Warrington	38
Total	175

Fire Location	Total
Kitchen	96
Bedroom	20
Living room	11
Roof/Roof Space	8
External fittings	6
Other	6
Utility room	6
External structures	5
Bathroom/Toilet	4
Garage	4
Conservatory	3
Corridor/Hall	3
Airing/Drying cupboard	1
Stairs	1
Under stairs (enclosed, storage area)	1
Total	175

Occupancy Type	Was a smoke alarm present? Yes	Did the alarm activate? Yes
3 or more adults with dependant children	100%	50%
Lone person over pensionable age	96%	89%
3 or more adults under pensionable age, no children	94%	56%
Couple one or more over pensionable age, no children	94%	53%
Lone parent with dependant children	92%	64%
Couple with dependant children	85%	56%
Lone person under pensionable age	83%	72%
Couple both under pensionable age with no children	79%	53%
Total	90%	64%

Occupancy Type	No of Incidents	Dwellings	Indexed Score
Lone person over pensionable age	28	56,533	287
Lone parent with dependant children	25	82,396	176
Lone person under pensionable age	18	73,421	142
Couple one or more over pensionable age, no children	17	80,559	122
Other	27	209,308	75
Couple with dependant children	41	347,436	69
Couple both under pensionable age with no children	19	167,332	65

The indexed score is a risk score which compares the rate of incidents for each occupancy type against the overall rate for Cheshire. The rate is converted to an indexed score, with the average rate for Cheshire being converted to a score of 100. The indexed score is used rather than the rate so that simple comparisons can be made quarter on quarter and across occupancy types. E.g. an indexed score of 200 indicates that occupancy type is twice as likely as average to have an accidental dwelling fire.

What actions will be required to improve performance?

- We will continue to work with the Communications team and Equality Steering Group on targeted campaigns, interventions and educational programmes with an aim to reducing these figures.
- The Prevention team in conjunction with the Fire Research and Analysis team continue to review our targeting methodology to ensure we are targeting the most vulnerable in our society – indications are that ADFs involving Lone Parents with Dependant Children and Lone persons under pensionable age are increasing. However, in terms of rate per 10,000 dwellings lone persons over pensionable age are still at highest risk from fire. From April 2019 a revised targeting methodology will be introduced which has identified vulnerable lone parents and single occupants under 65 in Red wards across the Service Area. Operational crews will be given a target of 20,000 – 10,000 being over 65s and 10,000 from these new at risk groups.

- Station Open Days have, or are taking place and home safety advice (including cooking) is given out to members of the public and the kitchen safety vehicle is booked when available, e.g. Chester and Widnes in Q3.
- An active social media campaign supported by Corporate Communications across the Cheshire West & Chester (CW&C) area focusing on kitchen safety.
- Safety Central's educational programme continues to contribute towards making Cheshire safer. Since 1st April 2018 3,366 visitors including 1,626 pupils and 189 adults from 36 mainstream schools; 180 young people and 64 adults from 12 non-mainstream schools and colleges; 424 and 79 helpers from 33 community groups and 802 stakeholders attending training or meetings have visited the centre. On average there is a 74% (up 2% on Q1) improvement in test of key life-skills subject knowledge – see Infographic attached as Appendix 3.
- Safety Central will be launching a structured programme specifically aimed at adult visitors, in particular WIs, U3As, Rotary Clubs and other social, support or community groups. Taking around 2.5 hours and running from 2.30pm after our schools have left, up to two nights a week and/or Saturday mornings the visit will include:
 - a welcome tea, coffee, juice and biscuits
 - introduction in the cinema room to our fictional family, with a particular focus on 'nan'
 - Home Safety 1 – common causes and prevention of fire, common slips, trips and falls hazards
 - Home Safety 2 – assistive technology in the home, fire risk of medical/clinical equipment at home, crime prevention
 - Cybersafety – scams, privacy, connecting with other people safely online
 - Personal safety – cash machine, keeping personal possessions safe, reporting crime
 - Final film and quiz about what they've learned.
- The nationally agreed NHS England partnership has seen Safe and Well visits expanded to include advice on affordable warmth locally across the Service Area. Affordable warmth referrals are made to Energy Products Plus who offer advice to residents on the best energy tariffs, additional benefits they may be entitled to and central heating upgrades. This initiative supports specific health priorities as identified by local health partners – where possible we link the health work that we do to fire risk, but this is not possible in all cases. Initiatives such as these aim to improve the general well-being of the most vulnerable in our communities which in turn may help to decrease their risk of dying or being injured in a fire.
- Unitary managers meet quarterly at the Performance Scrutiny and Campaigns Group interrogating performance and utilising local intelligence from UPGs to create targeted initiatives and campaigns. Relevant messages are communicated to our local communities with the support of the Communications team and via the Service's website.
- The Risk-Rater App is available to download so residents can assess the risks in their own homes.

- Station based Community Action Plans (CAPs) have been reviewed in conjunction with the performance dashboard which will focus resources and engagement in priority areas.

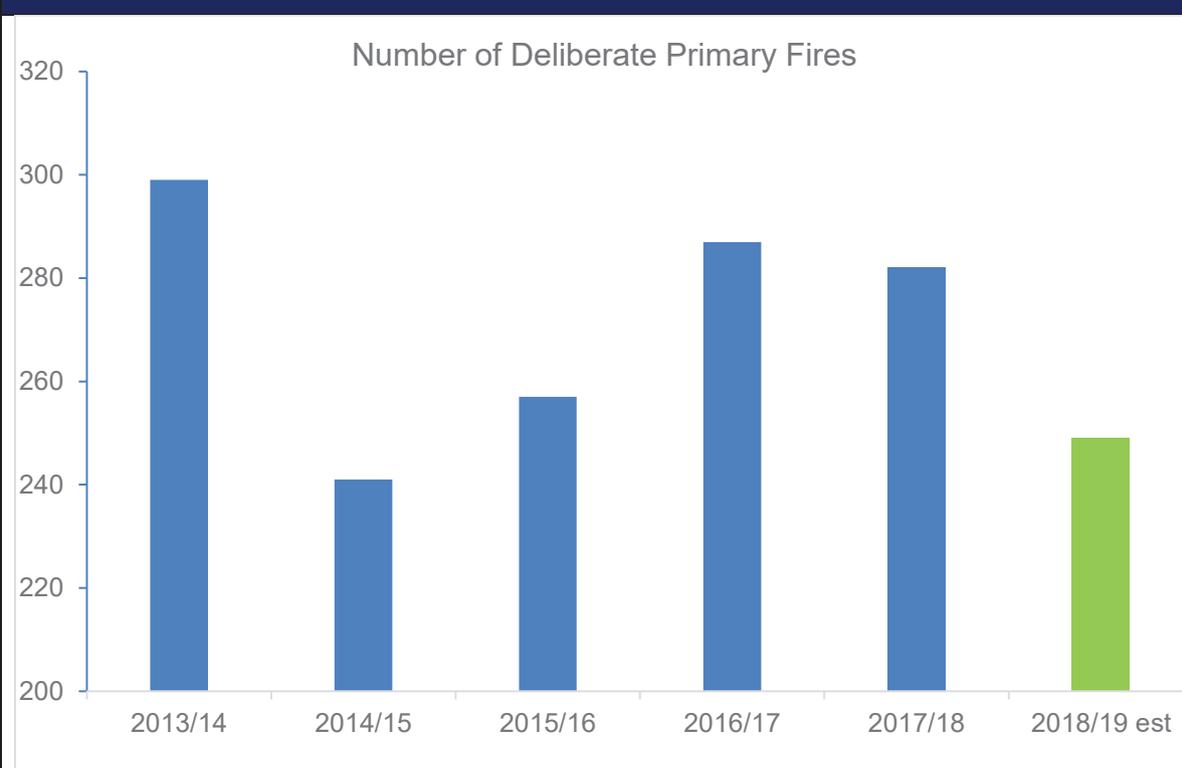
Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target (Primary)	145	Actual (Primary)	133
(Secondary)	558	(Secondary)	517

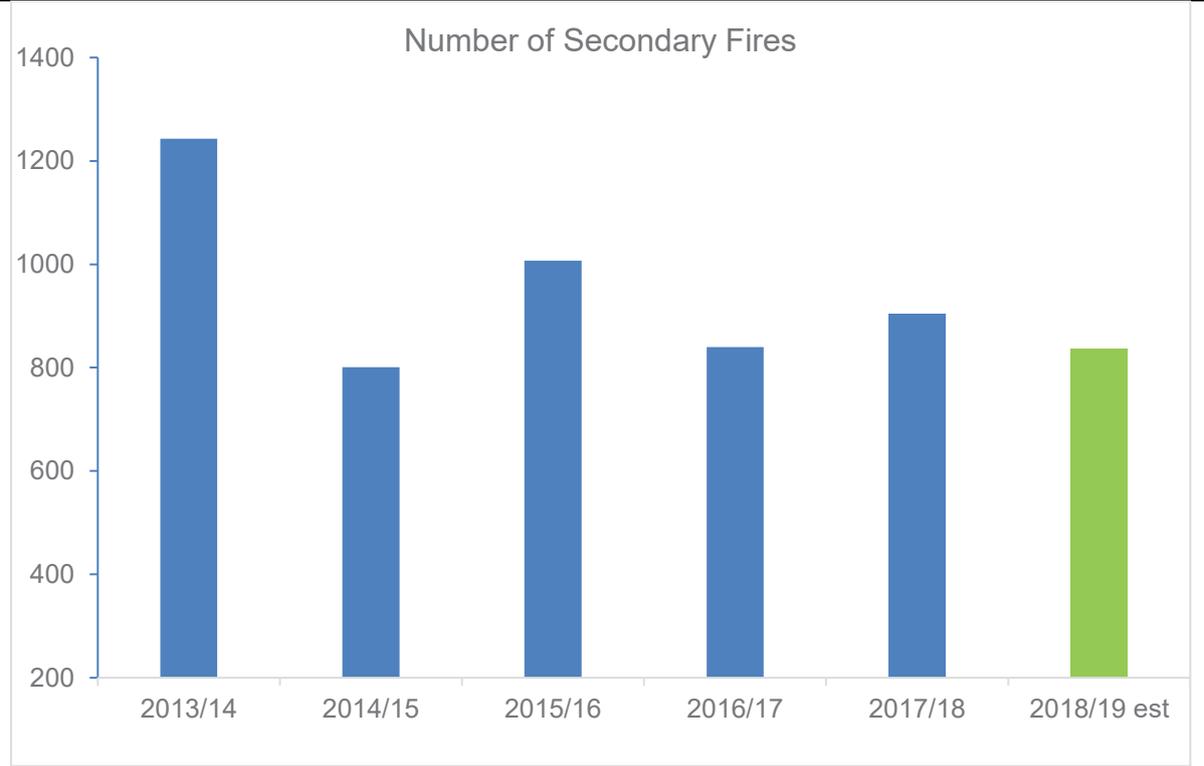
Indicator: [Number of Deliberate Fires]

Previous Status	Current Status
	

Summary of Current Performance



- Overall 133 deliberate primary fires were recorded at the end of Q2, against a target of 145. Overall the station area with the highest number of incidents is Warrington (26).
- Across Cheshire, 63 incidents (47%) involved the deliberate ignition of a road vehicle. Of these, 42 were cars and 13 motor cycles. The station areas with the highest number of incidents involving motor vehicles is Widnes (12), however the majority of these occurred in Q1.



The number of deliberate secondary fires recorded in Q2 was 517 which is 41 under target. The highest number of incidents have been in Warrington (91) and Ellesmere Port (79), which account for 31.1% of all incidents.

The main property types are loose refuse (111) and Small refuse/rubbish/recycling container and wheelie bins (122). The stations with the highest number of fires involving wheelie bin/recycling containers is Warrington (32) followed by Widnes (20).

Of the 38 wheelie bins fires which occurred in Warrington and Widnes 26 took place in Q2, particularly around Hough Green and the area around Radley Common.

What actions will be required to improve performance?

- After the sudden spike in deliberate fires starting towards the beginning of the current fiscal year in Handforth, intelligence was shared with the local community, and Cheshire Police in an attempt to reduce deliberate fire activity in the Handforth area. Meetings between watches and police staff have taken place with new arson routes and school visits undertaken to try to reduce the volume of fires. Recent decreases in deliberate fires in the Handforth ward have been seen following the proactive work of the crews with a recent arrest of a 60 year old male.
- Hough Green and Radley Common – a wheelie bin campaign is planned, in conjunction with neighbourhood housing trusts, and will feature a local case study.
- Officers are liaising with local ASB panels, Housing Trusts and parents. The threat of eviction if further offences seems to be a positive deterrent. In Widnes a serial offender has come off curfew, but numbers are still on the decrease.
- Halton – police ‘Operation Scrambler’ campaign is targeting local offenders – it is thought that the use and subsequent destruction of off-road motorbikes may be linked to use for transporting drugs across the area.

- CCTV polygons have now been created for all the Cheshire East Station areas which are currently being worked on by the Fire Research and Analysis team. Once complete these will be updated to the North West Fire Control (NWFC) mapping system, any incidents that occur within these polygons NWFC will contact the CCTV control room to inform them and see if any intelligence can be gathered as evidence.
- “County Lines” is a term used to describe gangs and organised criminal networks involved in importing illegal drugs into local areas. They are likely to exploit children and vulnerable adults to move and store the drugs and money and they will often use coercion, intimidation, violence and weapons. During the week of 8th to 14th October Cheshire Police focus is on disrupting and bringing to justice those responsible for operating County Lines and the associated violence and vulnerability. Our Prevention teams, On the Streets team and operational crews continue to work with Cheshire Police in this regard, sharing intelligence and local knowledge. It is possible that motorcycles and scooters are being used in local areas to move supplies and are then being burnt to destroy evidence.

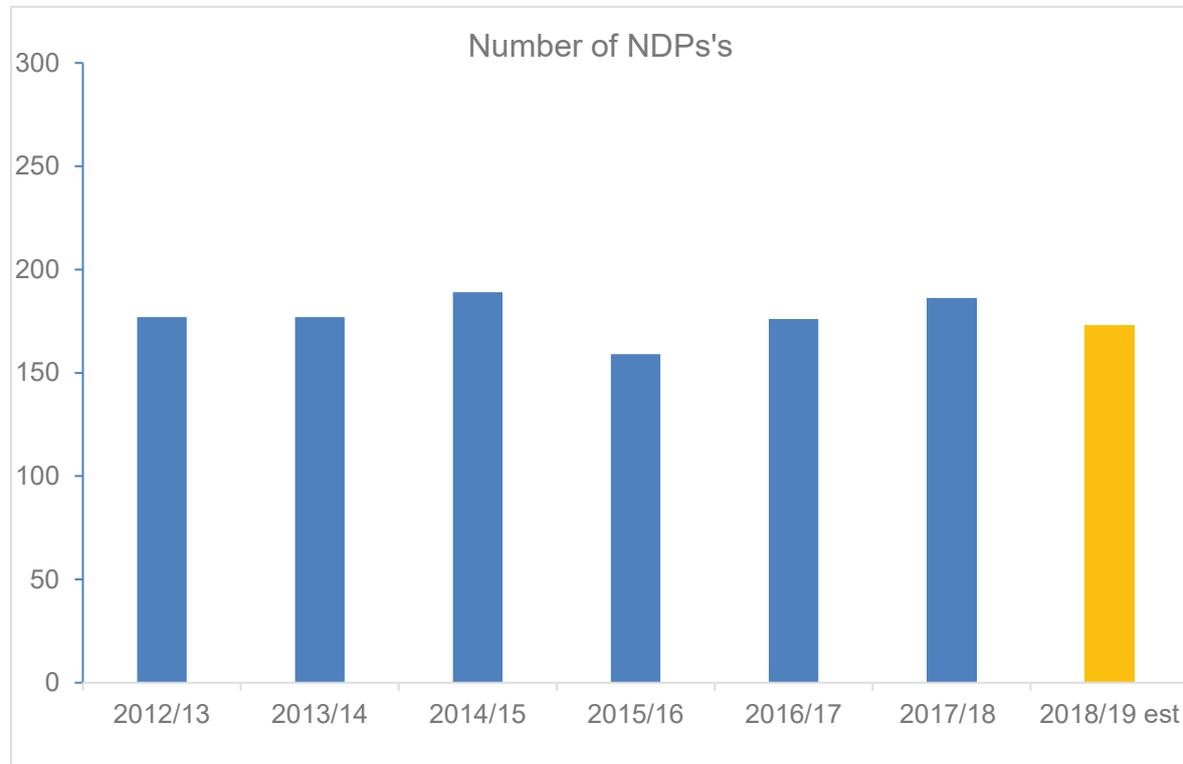
Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	89	Actual	92

Indicator: [Fires in Non-Domestic Premises]

Previous Status	Current Status
	

Summary of Current Performance



There have been 92 Non-Domestic Premises (NDP) fires between April and September compared to 98 for the same period last year.

The most significant numbers of fires have been identified in the following building types – with other categories having less than 5 occurrences:

- Retail, Single shop - 12
- Pub/Wine bar/bar - 9

The main causes for fires in NDPs:

- 22 electrical causes - including fluorescent lights, other lights, batteries, wires and cabling.
- 13 industrial equipment including kilns and dryers.
- 10 cooking related incidents - including cookers, deep fat fryers and microwaves.

68% of the 92 fires (63 incidents) were either confined to the item first ignited (53) or involved smoke and heat damage only (10). Whilst a further 15 fires were confined to the room of origin. In 8 properties the fire spread to the whole building (5 of these occurred in Q2, including buildings at an oil refinery and recycling plant).

Cause	Heat or smoke damage only	Confined to item 1st ignited	Confined to Room of origin	Other
Electrical	3	14	3	2
Industrial Equipment	2	8	2	1
Cooking	0	7	1	2

Unitary Area	Accidental	Deliberate
Cheshire East	25	3
Cheshire West & Chester	23	2
Halton	16	2
Warrington	14	7
Grand Total	78	14

What actions will be required to improve performance?

- Our risk-based inspection programme is driven by life safety and not necessarily directed where fires are presently occurring - although the Service Policy allows flexibility for directing audits following local or national incidents/trends. The 18/19 departmental plan includes a review and re-evaluation of our risk based inspection strategy to incorporate additional risk factors to improve targeting methodology. We will work with other fire and rescue services and consider developing a regional approach.
- Where appropriate, we will continue to take enforcement action in accordance with our enforcement management model and prosecute duty holders where necessary. We will use social media and the press to highlight successful prosecutions by means of a deterrent to businesses.
- The Protection managers meet monthly to discuss departmental performance and all NDP fires are scrutinised and any emerging trends/patterns are considered. Where appropriate any trends are translated into themed thematic inspections for the operational crews, such as thematics aimed at the types of businesses having electrical fires.
- Business specific safety campaigns will continue to be developed and supported by the Business Safety team working in conjunction with the Service's Campaigns Board.

- Further impact events are programmed into the team's departmental plan - Winsford Industrial estate and Birchwood in October and Chester in February (multi-agency event focussing on heritage).
- An active Business Safety presence across the Service's social media platform will continue to ensure that appropriate fire safety messages (including business continuity advice) are communicated to the wider business community. We will continue to make free fire risk assessment templates available on the Service's website to assist businesses with improving fire safety on their own premises.
- The Business Safety Manager is working with Local Authorities to develop a comprehensive 'Business Information Pack' which will be sent to all new businesses and include fire safety advice. This has been introduced in CW&C and is being explored in the other unitary areas.
- The Business Safety team is working in conjunction with Corporate Communications to support the Service's sprinkler campaign with a second seminar in October to promote the benefits of sprinklers to businesses including a live fire demonstration at Sadler Road.

Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	307	Actual	231

Indicator: [Number of Automatic Fire Alarms (AFAs) in Non-Domestic Premises]/False Alarms

Previous Status	Current Status
	

Summary of Current Performance

An Unwanted Fire Signal (UwFS) is defined by the British Fire Protection System Association as “any alarm signal other than a genuine fire or test signal”. Any false alarm which is subsequently passed to the fire and rescue service from an automatic fire alarm (AFA) is classed as an UwFS.

At the end of Q2 there have been 231 attendances to AFAs in NDPs against a target of 307.

The station areas with the highest number of calls are Chester, Macclesfield and Warrington which together account for 50.6% (117) of the overall total.

The main property types for AFAs are hospitals (81) and nursing, retirement or care homes (37).

The most common reason for the alarm to go off was a fault (96), followed by Accidentally/carelessly set off (32).

What actions will be required to improve performance?

- Local Protection teams will continue to work with businesses where there have been instances of multiple false alarms to reduce calls, e.g. residential care homes.
- Fire inspecting officers continue to work to reduce the number of false alarms with representatives on the hospital groups across the unitary areas.
- The Service will continue to interrogate those calls which should not have been attended under the current Unwanted Fire Signal policy and liaise with North West Fire Control (where appropriate) to ensure that the number of such calls is reduced. A review is underway of ‘out of policy attendance’ to scrutinise these incidents and reviewing our policy to ensure that it doesn’t exclude any premises where we have had fires.
- The Business Safety team will continue to proactively promote ways in which businesses can better manage UwFS during presentations to Chambers, business visits and via the Service’s social media channels.

Performance and Programme Board – Performance Report

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	A) 20,000 B) 65%	Actual	A) 21,636 B) 73%

Indicator: [A] Number of Safe and Well visits delivered to properties of Heightened Risk]

Previous Status	Current Status
	

Summary of Current Performance

Number of Safe and Well Visits

In Q2 21,636 heightened risk visits have been completed by Prevention and whole-time operational staff. Since the introduction of Safe and Well visits on 1st April 2018 9% of visits have resulted in referrals to partner health agencies – see Infographic attached at Appendix 4. The number of Safe and Well visits within the infographic is different as it includes non-High Risk Data visits and those completed by members of staff who don't have a target but may conduct a Safe and Well visit e.g. On-Call staff.

Indicator: [B] Platinum Address Success Rate

Previous Status	Current Status
	

Summary of Current Performance

Platinum Address Success Rate

Platinum – the top 10,000 households identified at most risk from fire.

The percentage of platinum addresses that we have completed a Safe and Well visit is 73% which is above our target and is an improvement on the same period last year.

What actions will be required to improve performance?

- Individual and team targets have been adjusted, should anyone leave in a particular team, other individual staff targets will be adjusted upwards until vacancies can be filled to ensure the team targets will be met. This more rigorous method of performance management is already seeing an improvement in performance. The Prevention teams' performance is monitored through weekly performance sheets with managers challenging areas of poor performance.
- The nationally agreed NHS England partnership has seen Safe and Well visits expanded to include advice on affordable warmth locally across the Service Area. Affordable warmth referrals are made to Energy Products Plus who offer advice to residents on the best energy tariffs, additional benefits they may be entitled to and central heating upgrades. This initiative supports specific health priorities as identified by local health partners – where possible we link the health work that we do to fire risk, but this is not possible in all cases. Initiatives such as these aim to improve the general well-being of the most vulnerable in our communities which in turn may help to decrease their risk of dying or being injured in a fire.

Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	1,002	Actual	967

Indicator: [Thematic Inspections Completed by Operational Crews]

Previous Status	Current Status
	

Summary of Current Performance

A thematic inspection is a fire safety assessment carried out by operational crews of low-risk premises. Thematic inspection targets are allocated to all stations with the exception of On-Call. A total of 967 thematic inspections were completed against a target of 1,002 (97%), just slightly under target at the end of Q2.

CW&C: 314 (99%)

Cheshire East: 195 (96%)

Halton and Warrington (H&W): 458 (95%)

189 (20%) of the thematic inspections carried out were referred to and required follow-up action by Protection officers.

What actions will be required to improve performance?

- Operational Crews undertake thematic inspections of NDPs on a locally determined basis and the Protection team continue to monitor, identify and inform crews of any appropriate/emerging trends to ensure that the correct types of premises are targeted. Q3 will focus on fireworks and over-stocking in the lead up to Christmas.
- The Protection team will continue to follow-up on any issues operational crews find during their visits and enforce where appropriate.
- The format of the thematic forms is to be re-visited as part of the 18/19 departmental objectives. A working group will be formed to look at revising the process.
- It has been noted that referrals from operational crews have been low, although this is steadily improving. The Protection team will ensure that operational crews are educated on the importance of referring information via the thematic inspection process during operational fire safety training sessions.

Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	900	Actual	600

Indicator: [Fire Safety Audits in Non-Domestic Premises]

Previous Status	Current Status
	

Summary of Current Performance

At the end of Q2 a total of 600 Non-Domestic Properties fire safety audits have been completed against a target of 900 (67%).

Area	Performance		Staff Capacity and Competence			
	Q2 Target	Q2 Actual	*Level 4	**Level 3	Development	Total Staff
CW&C	300	129	3	2	2	7
Cheshire East	300	301	4	2	1	7
Halton & Warrington	300	170	3.5	1	3	7.5

*Level 4 enables Officers to audit at complex premises and **level 3 at less complex premises.

Outcomes of these audits resulted in:

- Educate and Inform – 433
- Notification of Deficiencies – 119
- Action Plan – 35
- Enforcement Notice – 12
- Prohibition – 3
- Alteration Notice – 0

72% of the audits carried out resulted in no further action.

What actions will be required to improve performance?

- Individual targets have been revised in order to improve performance in line with targets by the end of Q3. Departmental performance is scrutinised in weekly office and monthly managers meetings to ensure the best use of available resource.
- Focus is on getting staff competent to Level 4 Diploma in Fire Safety; with an acknowledgment that the pathway to competency for new staff takes approximately two years. Newer members of staff will be able to begin to complete audits of simple premises on completion of their Level 3 Certificate in Fire Safety. Sadler Road and Cheshire East experienced resources have been re-aligned to assist in CW&C and H&W office areas.

- Where appropriate, we will continue to take enforcement action in accordance with our enforcement management model and prosecute duty holders where necessary. We will use social media and the press to highlight successful prosecutions by means of a deterrent to businesses.

Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	80%	Actual	88%

Indicator: [10 Minute Standard]

Previous Status	Current Status
	

Summary of Current Performance

Overall 88% of life risk incidents were attended within 10 minutes, which is above the target of 80%. The average attendance time for life risk incidents is 8 minutes and 15 seconds.

Dwellings

90% of dwelling fires were attended within 10 minutes. There were 17 attendances to dwelling fires which failed the standard. The average attendance time for a first pump to a dwelling fire between April 2018 and September 2018 inclusive was 7 minutes and 29 seconds.

Road Traffic Collisions (RTCs)

85% of RTCs were attended within 10 minutes. Overall there were 19 incidents which failed the standard. The average time from alert to in attendance was 9 minutes 08 seconds.

Reasons for missing the attendance target:

Cheshire West & Chester (CW&C)

Dwelling Fires -three incidents located more than 10 minutes from the station
 RTC - Four incidents, two unable to arrive within 10 minutes due to location, one awaiting On-Call FF, one where CE (Middlewich) shows on CW&C statistics (due to boundary anomaly).

Cheshire East

Dwelling Fires - one unachievable, one not booked in attendance and one Mobile Data Terminal failure.
 RTC - two unachievable due to location (one taking 13 mins response).

Warrington

RTC - one due to position on opposite carriageway and need to travel further (2 mins over), one due to incorrect address given and the third due to Sat Nav update (10 secs over)

Call Handling data

North West Fire Control report on the average time taken in seconds from the time of call to the time that the first resource is mobilised, based on all incidents with the following omissions: -

Any incident classified as IRS or NWFC 'Other' – these are predominantly test and admin incidents some of which do not feed into the Fire Service Incident Recording Systems.

Chemical Suicide/Gassing Off

Concern for Welfare

Gaining Entry

Calls to Assist Other Agencies Non-Life Risk (i.e. Police or Ambulance)

Suspect Package/White Powder/Bomb

Arson Threat

Threatening to Jump (from height or into water)

Attendance to be made to a non-critical incident within 2 hours

FRS	Q2 2017/18	Q3 2017/18	Q4 2017/18	Q1 2018/19
Cheshire	115 seconds	110 seconds	105 seconds	104 seconds

What actions will be required to improve performance?

- The Service performs consistently over and above its target in this area demonstrating good performance.
- However, all failures to respond within the ten minute standard continue to be scrutinised by the responsible station manager and Service Delivery Managers to identify areas for improvement to reduce any such failures.

Performance Report – Quarter 2, 2018-19

Reporting Period Q2	01/04/2018 To 30/09/2018		
Target	85%	Actual	62%

Indicator: [On-Call Availability]

Nucleus		Primary On-Call		Secondary On-Call	
Previous Status	Current Status	Previous Status	Current Status	Previous Status	Current Status
					

Summary of Current Performance

- On-Call availability for the year to date is 62.11%.

There are significant variations of availability between the differing On-Call shift systems, where an:

- On-Call pump is part of nucleus crewing, availability is 99.16%, a significant improvement on target
- On-Call pump is the primary pump, availability is 60.87%. (e.g. Malpas, Poynton etc.).
- On-Call pump is the second pump, availability is 43.11% (e.g. Winsford etc.)

The Individual figures for each pump over the last 12 months are shown in Appendix 5.

	On-Call Availability	On-Call Availability as SIU
All OC Pumps (average)	62.11%	69.16%
Nucleus OC Pumps	99.16%	99.61%
Primary OC Pumps	60.87%	69.81%
Secondary OC Pumps	43.11%	49.2%

What actions will be required to improve performance?

Officers continue to implement improved working practices and explore new approaches and initiatives. Following regular visits to On-Call stations and feedback from local working groups the Service is looking to review how the On-Call is managed across the service. A Project Initiation Document (PID) is now complete and will be used as a foundation document to make fundamental changes to the On-Call service.

Recruitment

- A total of three Watch Managers are now in post and deliver initial training courses across all unitary areas. The initial courses (MOD1) are scheduled regularly, and are delivered over the week or over a series of weekends providing greater flexibility and opportunities for the applicants.

- The Service is committed to supporting the new National Fire Chiefs Council recruitment campaign that was launched in August. Videos that support more local recruitment have been produced by our staff and are used for local campaigns. Corporate Communications are using these videos on social media platforms and the Service website to promote recruitment, and to reassure potential applicants the level of commitment requirements for the role.
- The Service has now moved from applicants completing Point of Entry Selection Tests on line to a paper based approach. These tests are now undertaken on the same evening as the practical tests. This in turn will reduce the impact on their primary role and external commitments by only attending the one assessment event, these tests take place on the first Tuesday of each month.

Rewards / Retention (Increase pay, rewards and job satisfaction thus improving retention)

- The On-Call appliances are now considered first in line for 'Relief' duties at protracted incidents in favour of whole-time appliances. This approach gives the On-Call staff greater exposure to incidents and the opportunity to gain more experience. During the 'wild fires' in Manchester over the summer months, On-Call staff and stations nominated themselves to provide cover, in return they gained some valuable experience and increased exposure to an array of incident types.
- An annual On-Call celebration event is now planned for those members of staff who have achieved their certificate to ride during the course of the year. The first event will take place in spring 2019.

Management/Supervision

- The Service is undertaking a full review of the pilot for the 'Whole-time On-Call Watch Manager' role. This role oversees Knutsford and Holmes Chapel, providing both managerial capacity and operational daytime cover, thus helping to improve pump availability. This is due to take place in Q3/Q4.
- Holding regular meetings/conferences for On-Call managers so they can interact with senior officers and feedback issues and concerns.
- Expansion of the pilot of employing an extra supervisory manager (CM) on a temporary basis on stations where there is a business need.
- Continue to monitor the pilot of two temporary whole-time Crew Managers who provide cover and managerial capacity during the night shifts at Wilmslow. A review of this model is due to take place in December 2018.

Daytime Cover

- Explore the possibility of using technology to allow the On-Call pumps to be available – in certain circumstances - on a delayed turnout, thus maximising resources. This is a specific project detailed in the PID.
- Participants from the Watch Manager Step-Up Programme have developed new ideas and initiatives which will be taken forward with the aim of improving day cover. The team are focusing on pilots at Frodsham and Tarporley. This is under review and will be evaluated during Q3.
- Working with the Protection department and explore the possibilities of Protection staff providing operational cover at On Call stations whilst they are in the area undertaking audits and or whilst completing administrative duties.

Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	2.75	Actual	1.86

Indicator: [Average Days/Shifts Lost to Sickness]

Previous Status	Current Status
	

Summary of Current Performance

The Q2 statistics show that performance for operational staff is strong with the Service currently under target (1.32) for this group, the performance for non-operational staff has shown an increase in days lost when compared with Q2 last year, and for this staff group during Q2 we are currently above target (3.87). This appears to be as a result of a number of support staff being on long term sick during the quarter with serious, long term conditions. In addition the support staff who have left as a result of BLC historically had lower levels of sickness than the support staff departments which remain within the Service meaning that average days lost may now appear higher.

Overall across all staff groups the Service is still under target for the quarter.

Staff Category	# of sickness days/shifts	Headcount	Average working days lost to sickness per person
Whole-time	464.5	428	1.09
On-Call	483	292	1.65
Uniform Total	947.5	720	1.32
Support	754	195	3.87
Q2 Total	1701.5	915	1.86

Sickness is also monitored at a national level and a report is compiled by Cleveland Fire & Rescue Service on a quarterly basis. At the time of writing the Q2 figures were not available however the Q1 national results showed that Cheshire continues to perform at a very high level across the UK, particularly in respect of whole-time operational staff, achieving the second lowest level of sickness of all fire and rescue services.

What actions will be required to improve performance?

- Monthly scrutiny at the Attendance Management meetings continues to be applied to all absence cases to ensure that the appropriate interventions are put in place to ensure staff are given adequate support to assist with their return to the workplace.
- Quarterly contract meetings with OHU are also ongoing to monitor service delivery and performance.
- The HRBP team will undertake some specific analysis of the absence data for non-operational staff to determine if any specific actions/interventions can be applied to reduce the upward trend in absence for this staff group.
- Development of wellbeing initiatives to reduce absence ongoing coupled with a desktop review to assess effectiveness of Service's existing support mechanisms in respect of wellbeing (College of Policing Wellbeing Framework).

Performance Report – Quarter 2, 2018-19

Reporting Period Q2		01/04/2018 To 30/09/2018	
Target	16	Actual	33

Indicator: [Working Days Lost to Injury]

Previous Status	Current Status
	

Summary of Current Performance

The number of days lost as a result of injury is already greater than in the whole of the previous reporting year. This is as a result of several injuries resulting in prolonged periods of absence as set out below:

- One person suffered a back injury rising from a resting chair (15 working days)
- One person suffered a broken finger (5 Days)
- One person suffered a back injury at training centre (38 days in total with 15 working days)

What actions will be required to improve performance?

- The Service Health Safety and Well-being Committee continues to monitor accident trends in an attempt to identify any causes of accidents where we can take proactive measures to prevent future occurrences. However one serious accident can skew the figure considerably

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Performance at the end of September 2018



"Staff were very patient and supportive of the children's learning"

Since April 1st we have welcomed a total of **3,366 visitors** including:

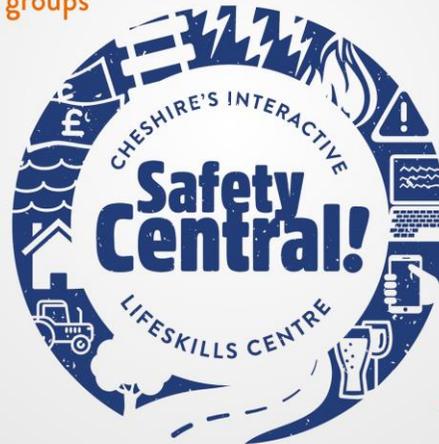
- 1,626 pupils** and **189 adults** from **36 mainstream schools**
- 180 young people** and **64 adults** from **12 non-mainstream schools and colleges**
- 424 people** and **79 helpers** from **33 community groups**
- 802 stakeholders** attending training or meetings

"Absolutely fantastic"



79 schools and groups in total

"The whole building was fantastic and so realistic too"



"Children loved the experience and completed work on it when we returned to school as they wanted to share what they had learned"



Pre-visit



Post-visit

Average **improvement** of **74%** in test of key lifeskills subject knowledge

"Rangers were amazing and very knowledgeable"

19 volunteers are currently active and **7** more have applied or are in training. A total of **1,653** volunteer hours have been logged this year.



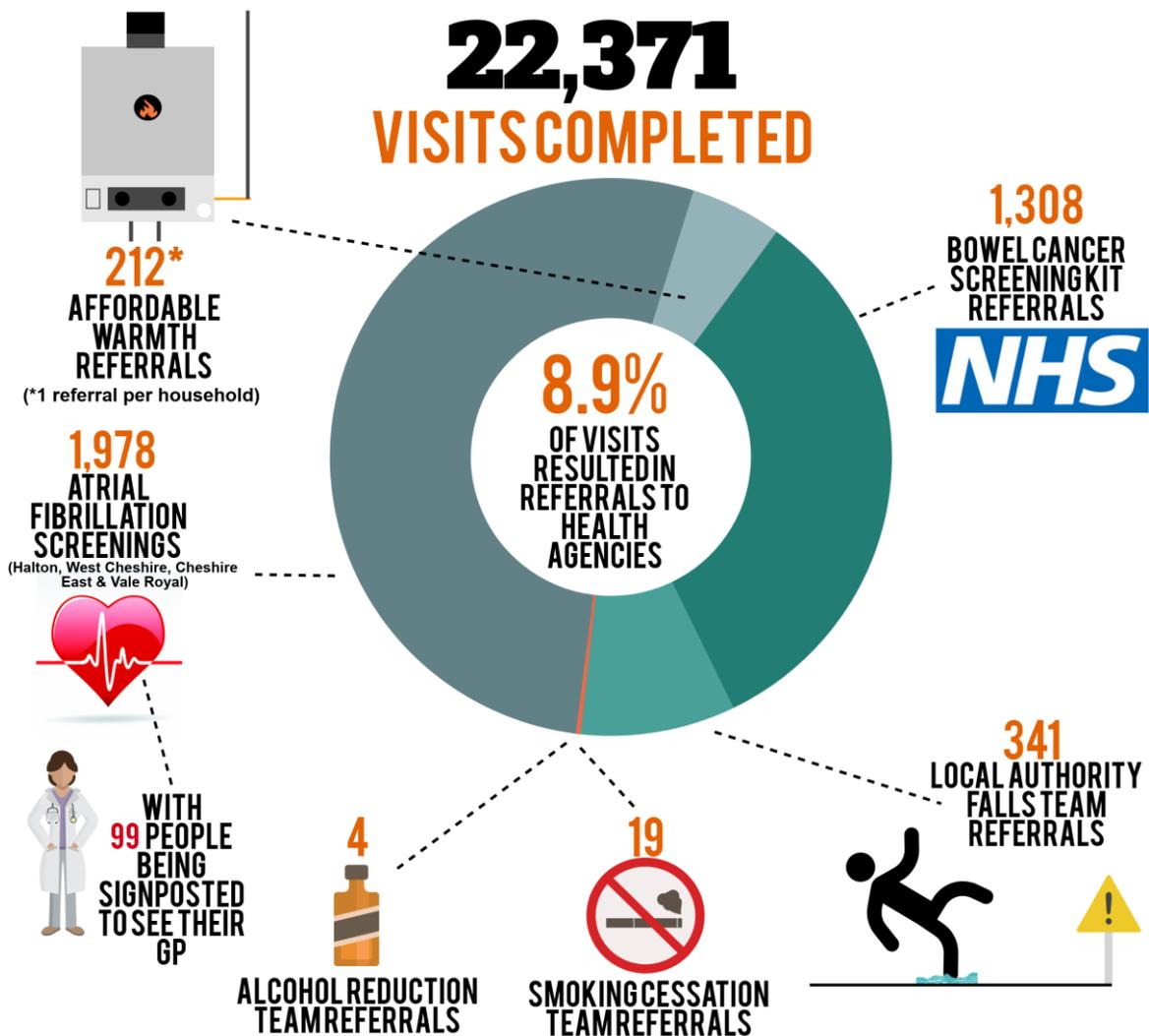
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SAFE AND WELL Initiative

1ST APRIL 2018 – 30TH SEPTEMBER 2018

Cheshire Fire and Rescue Service has a proud record of delivering successful fire safety, road safety and youth engagement initiatives. This excellent record is now being extended and expanded to provide help to our health partners for some key local health priorities through Safe and Well visits, which the Service commenced on 1st February 2017.



SAFE AND WELL Initiative

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Cheshire Fire and Rescue Service has a proud record of delivering successful fire safety, road safety and youth engagement initiatives. This excellent record is now being extended and expanded to provide help to our health partners for some key local health priorities through Safe and Well visits, which the Service commenced on 1st February 2017.

SAFE AND WELL UNITARY OVERVIEW

UNITARY AREA	VISITS COMPLETED <small>*FIGURES REPRESENT THE PHYSICAL LOCATION OF THE VISIT/REFERRAL</small>	% TO REFERRAL	FALLS REFERRAL 	NHS BOWEL CANCER SCREENING KIT REFERRAL 	SMOKING CESSATION REFERRAL 	ALCOHOL REDUCTION TEAM REFERRAL 	ATRIAL FIBRILLATION SCREENINGS 	AFFORDABLE WARMTH REFERRAL 
 Cheshire East Council	8376	10.7%	122	606	1	1	1058	118
 Cheshire West and Chester	7702	7.7%	127	370	6	1	590	65
 HALTON BOROUGH COUNCIL	2715	6.8%	44	108	1	0	330	9
 Warrington Borough Council	3578	8.6%	48	224	11	2	0	20

ON CALL AVAILABILITY																
Shift System*	Appliance Location	Call Sign	Quarter 3			Quarter 4			Quarter 1			Quarter 2			Percentage	Rolling 12 month Percentage as SIU
			October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018	July 2018	August 2018	September 2018		
Nucleus OC	Macclesfield	E19P1	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Nucleus OC	Birchwood	E02P1	99.87%	99.44%	100.00%	99.93%	100.00%	100.00%	99.65%	100.00%	99.10%	100.00%	99.60%	100.00%	99.80%	99.91%
Nucleus OC	Wilmslow	E23P1	92.74%	95.69%	95.90%	93.01%	97.92%	100.00%	100.00%	94.09%	96.53%	98.52%	98.66%	98.75%	96.80%	96.93%
Primary OC	Nantwich	E12P1	93.55%	90.31%	80.01%	93.75%	90.44%	89.28%	84.10%	91.87%	94.76%	95.23%	94.19%	92.40%	90.83%	90.83%
Primary OC	Sandbach	E16P1	75.74%	85.42%	87.13%	90.05%	94.83%	89.31%	86.04%	76.18%	75.97%	74.33%	69.72%	68.51%	81.01%	86.85%
Primary OC	Poynton	E22P1	83.40%	86.49%	83.50%	91.83%	84.67%	91.87%	87.33%	68.88%	77.99%	71.07%	63.51%	79.03%	80.74%	85.64%
Primary OC	Middlewich	E26P1	79.13%	86.46%	85.85%	78.39%	86.20%	82.09%	81.88%	83.94%	76.11%	75.84%	69.99%	72.53%	79.82%	83.32%
Primary OC	Alsager	E14P1	76.04%	64.41%	72.92%	79.81%	85.57%	78.70%	81.63%	65.73%	81.49%	73.29%	72.55%	77.22%	75.69%	81.58%
Primary OC	Malpas	E11P1	57.22%	77.08%	71.30%	86.49%	79.43%	75.27%	67.95%	55.71%	56.01%	62.57%	59.85%	59.10%	67.26%	79.71%
Primary OC	Bollington	E20P1	61.36%	69.27%	80.95%	79.60%	75.74%	76.21%	61.91%	59.58%	59.97%	61.90%	48.72%	59.38%	66.18%	74.24%
Primary OC	Holmes Chapel	E17P1	65.73%	65.31%	71.61%	56.45%	61.79%	67.91%	62.85%	54.64%	76.22%	49.80%	55.01%	55.90%	61.90%	72.78%
Primary OC	Audlem	E13P1	64.38%	59.27%	69.56%	78.06%	72.88%	55.71%	64.79%	57.19%	54.62%	55.68%	42.34%	62.08%	61.30%	71.58%
Primary OC	Stockton Heath	E03P1	58.47%	55.56%	59.95%	58.10%	49.03%	51.75%	49.06%	49.16%	49.79%	57.53%	47.61%	49.20%	52.99%	70.13%
Primary OC	Tarporley	E10P1	53.60%	61.39%	58.47%	57.12%	59.82%	53.73%	47.05%	44.86%	48.75%	32.83%	47.58%	39.58%	50.33%	58.32%
Primary OC	Knutsford	E24P1	44.19%	55.21%	41.94%	51.98%	30.13%	30.34%	45.56%	41.97%	56.18%	55.28%	43.85%	53.09%	45.86%	57.80%
Primary OC	Frodsham	E06P1	49.70%	45.03%	24.80%	42.41%	25.04%	17.31%	22.01%	18.75%	26.42%	23.66%	8.40%	22.95%	27.20%	38.28%
Secondary OC	Northwich	E25P2	51.75%	54.58%	63.27%	64.99%	67.45%	79.74%	59.62%	66.53%	59.76%	63.98%	54.91%	58.02%	62.05%	71.54%
Secondary OC	Macclesfield	E19P2	70.03%	60.80%	68.72%	65.86%	64.66%	56.52%	54.34%	49.09%	57.08%	49.13%	41.70%	56.53%	57.82%	66.25%
Secondary OC	Penketh	E29P2	55.65%	44.55%	36.79%	69.66%	60.19%	59.34%	54.86%	56.49%	42.81%	40.76%	48.62%	46.22%	51.30%	56.63%
Secondary OC	Runcorn	E05P2	57.02%	61.22%	47.28%	66.73%	59.19%	59.74%	40.07%	34.61%	30.56%	36.49%	23.56%	38.72%	46.20%	49.47%
Secondary OC	Winsford	E27P2	27.02%	33.02%	16.63%	42.27%	47.58%	45.97%	38.47%	16.06%	23.02%	22.01%	13.00%	16.32%	28.30%	34.62%
Overall Availability			67.46%	69.07%	67.46%	73.64%	71.07%	69.56%	66.15%	61.21%	63.96%	61.90%	57.30%	62.17%	65.88%	72.69%
Quarterly Availability			67.99%			71.43%			63.77%			60.46%				
Quarterly Availability as SIU			74.71%			78.12%			70.16%			68.16%				

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CHESHIRE FIRE AUTHORITY

MEETING OF: PERFORMANCE AND OVERVIEW COMMITTEE
DATE: 28 NOVEMBER 2018
REPORT OF: DIRECTOR OF GOVERNANCE AND COMMISSIONING
AUTHOR: LOUISE WILLIS/CHRIS ASTALL

SUBJECT: INTERNAL AUDIT PLAN – QUARTER 2, 2018-19 -
PROGRESS REPORT

Purpose of Report

1. To present to Members the Quarter 2 Progress Report in relation to the Internal Audit Plan 2018-19:

Recommended: That

[1] Members note the report.

Background

2. Internal audit is an assurance function that provides an independent opinion to the Authority on the organisation's control environment. Internal audit activity is carried out by MIAA on the Authority's behalf.
3. Recommendations made by MIAA are presented formally in a report to relevant senior officers. Each recommendation is prioritised as Critical, High, Medium, or Low to reflect the assessment of risk. It is a management responsibility to respond to the recommendations and identify actions that can be taken to mitigate or reduce the risk.
4. Terms of reference and final audit reports are reviewed by senior officers and significant risks that are identified may be referred to the Risk Management Board (RMB). The Performance and Overview Committee receives quarterly updates for the purpose of monitoring and scrutiny of progress against the Internal Audit Plan.
5. Delivery of recommendations are monitored and tracked on the Service's Cheshire Planning System.

Information

Internal Audit Plan 2018-19 Quarter 2 Progress Report

6. The Progress Report is attached to this report at Appendix 1. The audit activity for this quarter is summarised below:-

- Operational Training – **Draft report issued**
- Safe and Well (IG) – **Fieldwork complete draft report in progress**
- Local Code of Corporate Governance – **Working Group attendance**
- Risk Management Board (October) – **MIAA attendance**

6.1 *Planned Activity:*

- Performance & Data Quality – **Scoping Meeting November 18**
- Station Management Framework – **Scoping meeting November 18**
- Combined Financial Systems – **Planning**
- National Fraud Initiative - **Q4 delivery**
- Vehicle Fleet – **Q4 delivery**

7. There have been no requests for change during the Quarter 2 reporting period.

Financial Implications

8. Internal audit is an outsourced service funded from base budget. Any additional financial implications arising from internal audit recommendation are assessed individually as part of the management response to final audit reports.

Legal Implications

9. Legal implications are considered when audit reports are presented to senior managers.

Equality and Diversity Implications

10. There are no differential impacts on any particular section of the community arising from this report.

Environmental Implications

11. There are no specific impacts on the environment arising from this report.

**CONTACT: DONNA LINTON, DEMOCRATIC SERVICES CLEMONDS HEY,
WINSFORD
TEL [01606] 868804**

**BACKGROUND PAPERS: INFORMATION PROVIDED BY MERSEY INTERNAL
AUDIT AGENCY (MIAA)**

**APPENDIX 1 – INTERNAL AUDIT PLAN 2018-19 - QUARTER 2 PROGRESS
REPORT**

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Internal Audit Progress Report Performance and Overview Committee (28th November 2018)

Cheshire Fire Authority / Fire & Rescue Service

Contents

1. Introduction
2. Key Messages for Committee Attention
3. Work in progress and planned
4. Request for Audit Plan Changes

Appendix A: Risk Classification and Assurance Levels

Appendix B: Contract Performance

Appendix C: Critical & High Level Risk Action Plans

1. Introduction

This progress report provides an update to the Performance and Overview Committee in respect of the assurances, key issues and progress against the Internal Audit Plan for 2018/19. Comprehensive reports detailing findings, recommendations and agreed actions are provided to the organisation, and are available to Committee Members on request. In addition a consolidated follow up position is reported on a periodic basis to the Performance and Overview Committee.

2. Key Messages for Audit Committee Attention

Since the previous meeting of the Performance and Overview Committee we have two reviews at Draft report stage which have been discussed with key leads but are awaiting sign off and others at planning stage.

Appendix A provides the categorisation of assurance levels and risk ratings and Appendix B confirms performance against plan. Details of High Level actions agreed with the management are provided in Appendix C.

3. Work in Progress and Planned

The following pieces of work are in progress and/or planned and will be reported to Committee following completion:

Work In progress

- Operational Training – Draft Report
- Safe and Well – Draft Report
- Local Code of Corporate Governance – working group attendance
- Risk Management Board attendance

Work planned

- Performance and Data Quality – Scoping meeting scheduled 8/11/18
- Station Management Framework - Scoping meeting scheduled 13/11/18
- Financial Systems/ Oracle Fusion – Planning
- National Fraud Initiative – Q4 delivery
- Vehicle Fleet – Q4 delivery

4. Request for Audit Plan Changes

It is recognised that we may need to update the audit plan during the year as different risks emerge. Any proposed changes to the plan are discussed with the Service Management Team and this will be reported to the Performance and Overview Committee to facilitate the monitoring process.

- There are no proposed amendments to the audit plan for consideration by the committee.

Appendix A: Assurance Definitions and Risk Classifications

Level of Assurance	Description
High	There is a strong system of internal control which has been effectively designed to meet the system objectives, and that controls are consistently applied in all areas reviewed.
Substantial	There is a good system of internal control designed to meet the system objectives, and that controls are generally being applied consistently.
Moderate	There is an adequate system of internal control, however, in some areas weaknesses in design and/or inconsistent application of controls puts the achievement of some aspects of the system objectives at risk.
Limited	There is a compromised system of internal control as weaknesses in the design and/or inconsistent application of controls puts the achievement of the system objectives at risk.
No	There is an inadequate system of internal control as weaknesses in control, and/or consistent non-compliance with controls could/has resulted in failure to achieve the system objectives.

Risk Rating	Assessment Rationale
Critical	Control weakness that could have a significant impact upon, not only the system, function or process objectives but also the achievement of the organisation's objectives in relation to: <ul style="list-style-type: none"> the efficient and effective use of resources the safeguarding of assets the preparation of reliable financial and operational information compliance with laws and regulations.
High	Control weakness that has or is likely to have a significant impact upon the achievement of key system, function or process objectives. This weakness, whilst high impact for the system, function or process does not have a significant impact on the achievement of the overall organisation objectives.
Medium	Control weakness that: <ul style="list-style-type: none"> has a low impact on the achievement of the key system, function or process objectives; has exposed the system, function or process to a key risk, however the likelihood of this risk occurring is low.
Low	Control weakness that does not impact upon the achievement of key system, function or process objectives; however implementation of the recommendation would improve overall control.

Appendix B: Contract Performance

The primary measure of your internal auditor’s performance is the outputs deriving from work undertaken. The plan has also been discussed with lead officers to determine the appropriate timing of individual work-streams to accommodate priorities, availability, mandatory requirements and external audit views.

General Performance Indicators

The following provides some general performance indicator information to support the Committee in assessing the performance of Internal Audit.

Element	Status	Summary
Progress against plan	Green	Audit reviews are on track in terms of planned completion.
Timeliness	Green	Generally, reviews are progressing in line with planned delivery.
Qualified Staff	Green	MIAA Audit Staff consist of: <ul style="list-style-type: none"> • 65% Qualified (CCAB, IIA etc.) • 35% Part Qualified
Quality	Green	MIAA operate systems to ISO Quality Standards. The External Quality Assessment, undertaken by CIPFA, provides assurance of MIAA’s compliance with the Public Sector Internal Audit Standards.

Overview of Output Delivery

REVIEW TITLE	PLANNED REPORTING TO P & O				ASSURANCE LEVEL	Commentary
	Sep	Nov	Feb	Jul		
CORPORATE SERVICES						
Financial Systems: Oracle Fusion			•	o		Planning
Local Code of Corporate Governance		•	o	o		Working group attendance
National Fraud Initiative				•		
PROTECTION & ORGANISATIONAL PERFORMANCE						
Performance Reporting			•			Scoping meeting 8/11/18
HMICFRS						Call off Days
SERVICE DELIVERY / OPERATIONAL POLICY & ASSURANCE						
Operational Training		•				Draft Report
Vehicle Fleet				o		
Station Management Framework			•			Scoping meeting 13/11/18
PREVENTION						
Safe and Well		•				Draft report
FOLLOW-UP AND CONTINGENCY						
Follow-up	✓					Final Report
Contingency		•				Risk Management Board

Key

o = Planned • = In Progress

✓ = Complete

Appendix C: Critical / High Risk Recommendations

There were no Critical or High Risk recommendations raised within any of the finalised report this period.

CHESHIRE FIRE AUTHORITY

MEETING OF: PERFORMANCE AND OVERVIEW COMMITTEE
DATE: 28 NOVEMBER 2018
REPORT OF: HEAD OF OPERATIONAL POLICY AND ASSURANCE
AUTHOR: NEIL WILSON

SUBJECT: HEALTH, SAFETY AND WELLBEING ANNUAL REPORT 2017-18

Purpose of Report

1. To present Cheshire Fire Authority's Health, Safety and Wellbeing Annual Report for 2017-18.

Recommended: That

- [1] the Annual Health, Safety and Wellbeing Report for 2017-18 (attached as Appendix 1) be noted.

Background

2. The Fire Authority, as the employer, is the duty holder for health and safety. The Authority has appointed a member champion for health and safety who attends the Service's Health Safety and Welfare Committee and so has an insight into the management of health and safety. Nevertheless, it is seen as an important aspect of corporate governance that the duty holder reviews the management of health and safety on a regular basis.
3. The Annual Health, Safety and Wellbeing Report provides the Authority with information about the management of health and safety in the Service. It highlights some of the key achievements and reports on both reactive and proactive measures of performance. The Report also sets out some of the health and safety targets for the coming year.

Information

4. Publication of an annual report is considered part of good corporate governance and contributes to the requirements of the Performance Review element of the DCLG publication "Health safety and welfare framework for the operational environment". This annual report will provide evidence in support of the Authority's involvement in the management of health and safety in any future inspections.

Financial Implications

5. There are no financial implications arising from the publication of this report.

Legal Implications

6. Whilst there is no specific legal requirement to publish an annual report it is seen as best practice in the Health and Safety Executive publication HS(G)65 Managing for Health and Safety at Work.

Equality and Diversity Implications

7. There are no equality and diversity issues arising from the publication of this report.

Environmental Implications

8. There are no environmental issues arising from the publication of this report.

**CONTACT: DONNA LINTON, DEMOCRATIC SERVICES, CLEMONDS HEY,
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TEL [01606] 868804**

BACKGROUND PAPERS: NONE

Appendix 1 - ANNUAL HEALTH, SAFETY AND WELLBEING REPORT 2017-18



Making Cheshire Safer

Health, Safety and Wellbeing Annual Report 2017-18



Health, Safety and Wellbeing Annual Report 2017 – 2018

1. Summary

Health and Safety (H&S) is an important, integral element of everything that Cheshire Fire and Rescue Service does; it is a fundamental aspect of the management of all of its activities. This applies equally to its responsibilities as a frontline emergency service in protecting local communities as well in its role as a key local employer.

This annual report highlights the performance over the last 12 months in H&S when measured by the number and severity of accidents reported, time lost as a result of injury accidents and proactive measures taken to improve our H&S performance; it also reports an increase in the number of vehicle accidents for the first time in several years.

Key issues to note include:

- A small increase in the number of minor accidents reported to the Service.
- A sustained decrease in the number of duty days lost as a result of accidents
- An increase in the number of reports of attacks and abuse directed at staff
- The introduction of the Fireground (functional) Fitness test as part of the Service fitness testing policy

2. Background

In addition to the challenges posed by the continued economic climate to the Service and how it delivers its statutory responsibilities there have been significant changes to structure as a result of the Blue Light Collaboration Program. Against this backdrop the Service has remained committed to continue to operate safely and to look for a continuous improvement in its H&S performance and the well being of its employees, volunteers and cadets.

Good H&S management supports the efficiency of the Service by reducing both the direct and indirect costs associated with accidents, work related ill health and damage to plant and equipment.

The Health and Safety Executive (HSE) has continued its review of health and safety legislation and guidance as part of the government drive to reduce bureaucracy and the burden on UK businesses; this has resulted in regular changes to legislation and guidance, these changes must be reflected in our H&S management systems and how we manage the H&S of our staff.

The Health, Safety and Wellbeing Section monitors changes to national legislation and guidance and ensures that our policies and procedures remain compliant with the guidance on legislation issued both by HSE, the Home Office and NFCC. We also consider reports resulting from fatal or serious accidents in other Fire and Rescue Services to identify any lessons that we may need to learn and that these are reflected in our operational procedures and monitor Coroners Regulation 28 letters to identify issues that may affect the Service.

3. Key Achievements

The H&S section has provided training courses to 18 of the Service's Princes Trust Teams (PTT) during the year; these courses are based on the British Safety Council (BSC) Level 2 award in Health and Safety but tailored to the needs and learning styles of the team members. The course includes an examination that contributes to National Vocational Qualifications and during the year has provided 201 trainees with a basic H&S qualification to add to their CV.

The Service has continued to deliver Managing Safely courses for our staff with a 100% success rate in the examinations. We have continued to respond to requests from both North West Control and local businesses to provide this training for members of their staff.

The Service has introduced a H&S refresher training course for managers to ensure their understanding of legislation, guidance and Service procedures remains current.

The Service has introduced an Accident Investigation course for those staff who may be required to investigate accidents so as to ensure consistency in investigations and the recommendations arising from them.

The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) requires the Service to report certain classes of accident, work related illness and specified dangerous occurrences to the HSE. We reported 6 incidents under these regulations; 3 of these were as a result of injuries to staff and two as a result of breathing apparatus incidents that fall within the dangerous occurrences reporting requirements. So as to allow comparison with the years prior to 2013 when the reporting requirements changed we also track injury accidents that result in more than 3 days absence from work. When these are included the number of injury related RIDDOR reports increases to 5, this is a slight decrease on the previous year and represents a sustained, high performance for this class of incident.

4. Accident rates

The Reportable Accident Rate (RAR) is the way in which HSE calculates accident rates for various industries, the rate is expressed as the number of accidents per 100,000 employees. Changes to HSE's statistics database mean it is difficult to compare the injury rates for the total number of staff in FRSs.

However, it is possible to compare injuries to operational fire fighters. Of the RIDDOR injuries the Service reported, all four were to operational staff giving an RAR for 2016-17 of 450 compared to 244 for 2015-16. We did report two Dangerous Occurrence under these regulations; this related to the failure of BA sets. The average RAR for all FRSs in the North West is 803.

HSE's national statistics for 2016-17 are yet to be published, but the national rate for injuries to operational FRS staff in 2015-16 was 1227. The national RAR for all employers is 274 although the HSE recognise that, due to underreporting, this is artificially low. The Labour Force Survey (LFS), which is generally seen as more accurate, puts the national injury accident rate for this period at 621.

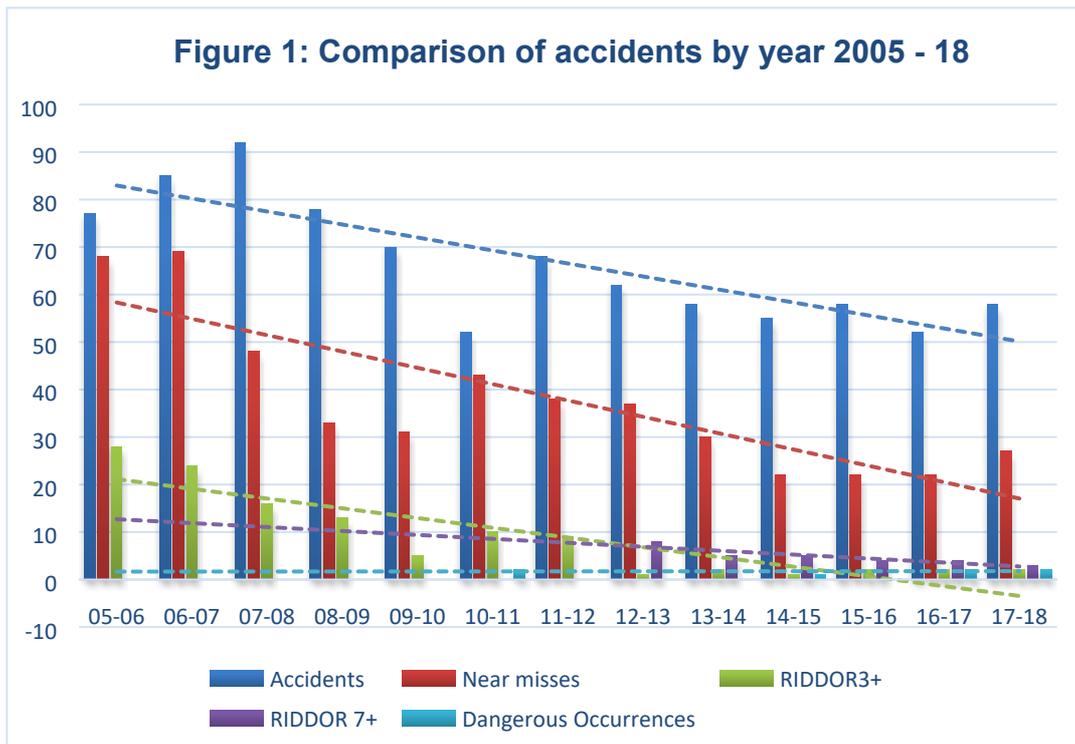
The Service did not have any RIDDOR accidents reported from non-operational staff therefore the RAR for the Service overall is 450, the same as last year; this is higher than the HSE national average but below both the LFS and FRS averages.

5. Minor accidents and Near Misses

The SharePoint based accident reporting system introduced last year to make the reporting and investigation of accidents easier and quicker is achieving its aim reports and investigations are being completed in a timelier manner; by the end of the reporting year 100% of accident investigations were completed within the deadline.

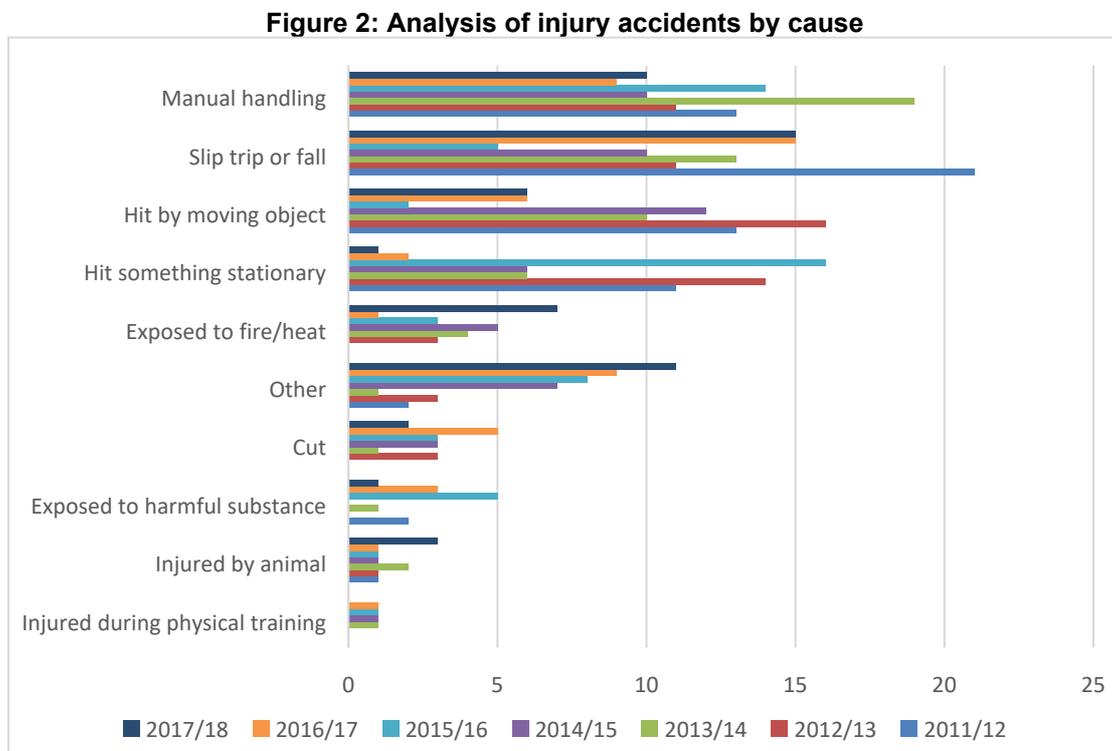
Figure 1 shows a comparison of the number of minor accidents, RIDDOR reports and near misses the Service has recorded each year since 2005. In 2016/17 the Service recorded 52 injury accidents to staff, a slight increase compared to 58 the previous year, 48 of these were minor accidents. The low numbers of near miss reports may reflect an improved safety culture, with staff more aware of their responsibilities for working safely and taking action to report damage or poor standards in the workplace.

The proactive programme of workplace inspections aimed at identifying and rectifying any issues which may contribute to workplace accidents could also be a factor. Importantly, when trend lines are applied to the graph they show a continued reduction in all types of unsafe, unwanted events across the Service.



6. Response to accident data

Figure 2 shows a breakdown of accidents in the Service by cause, comparative data is shown for the years since 2011/12.



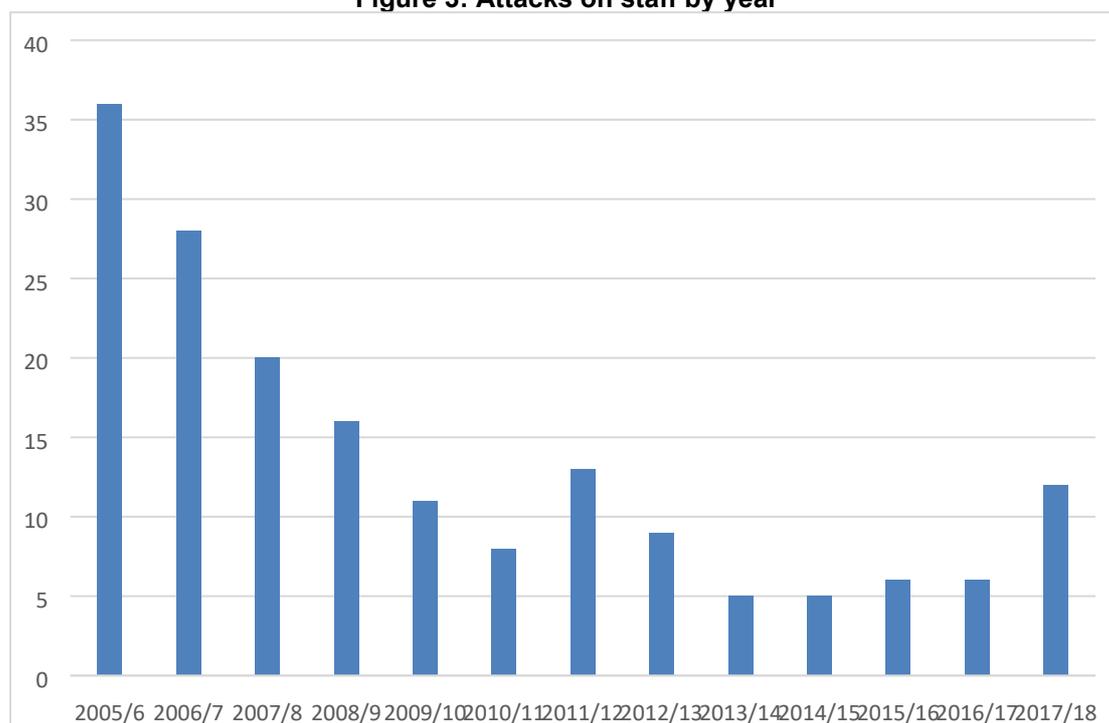
The analysis of the Service's accident reports in 2017-18 shows that most of the accidents were caused by slips trips and falls, with manual handling the next most common cause.

During 2017-18 the H&S section ran awareness campaigns to continue to raise awareness about the most common causes of accidents

7. Violence and aggression towards staff

The Service recorded 12 incidents of violent and abusive behaviour towards staff (see figure 3) this is double the number recorded for the previous year; the figure includes 1 incidents that occurred in the Princes Trust Teams. The Service has continued to work to identify the locations where violence may occur and to engage with the local community to try to reduce the risk of violent and abusive behaviour.

Figure 3: Attacks on staff by year



Although the increase in the number of attacks is disappointing the Service performance compares well with other FRSs in the North West where the average number of attacks on staff in a year is 33 across the fire and rescue services.

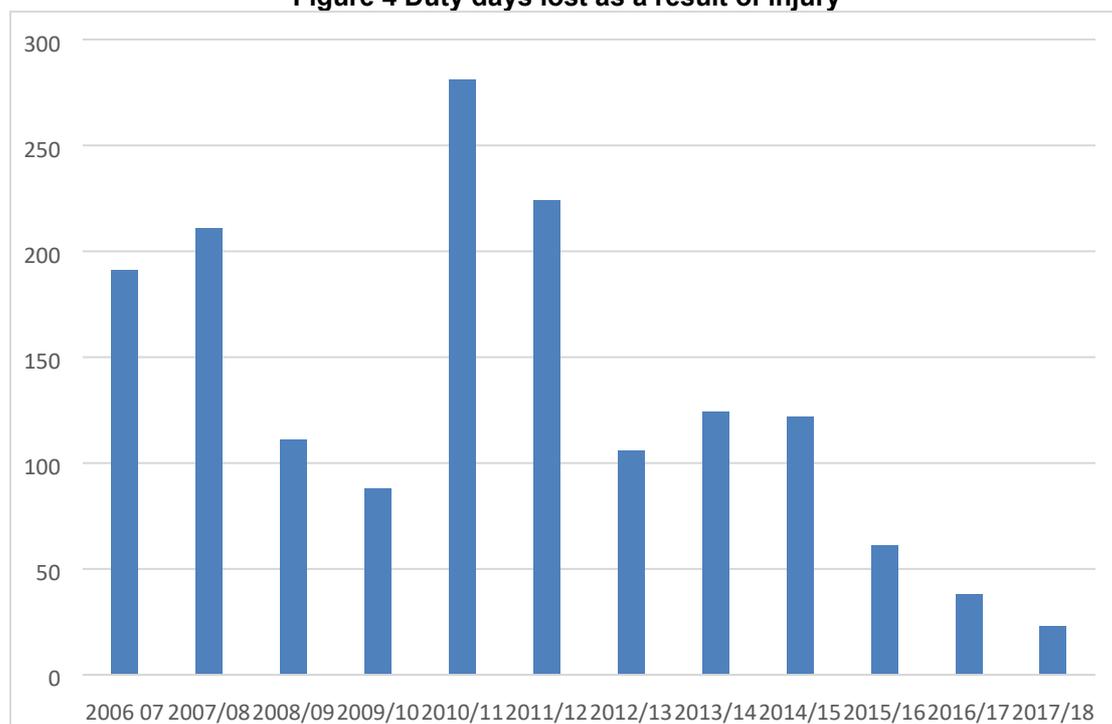
The Service will continue to collect information about violence and aggression towards firefighters and other employees and work to address the causes of this type of behaviour. When appropriate, we will report violent attacks to the police and provide evidence from the closed circuit television cameras mounted on appliances where practical.

8. Duty days lost as a result of injury accidents

As part of its accident reporting procedure the Service records the number of duty days lost as a result of accidents; this includes days lost to both serious accidents and those of a more minor nature. This data is one of the performance measures reported to the Government. The final figure for the previous year has been adjusted to reflect days lost in the current year as a result of injuries received in the previous year. The number of days lost as a result of injuries in the reporting year is 23. This is the lowest reported in the North West and compares well nationally.

The percentage of sickness in the Service due to accidents at work was 2.13%; for whole time fire fighters (1.24% for support staff) this compares with more than 10% for whole time firefighters in some FRSs. Figure 4 shows the pattern for this data since 2006/07, there have been previous years when the number of days lost has been low, this probably reflects an absence of serious accidents as one fractured limb might result in more than 60 lost duty days. However, the data shows that there has been a continuous trend for a decrease in the time lost as a result of accidents.

Figure 4 Duty days lost as a result of injury



9. Vehicle accidents

The number of vehicle accidents report to the Service is the same as the previous year, 76, the majority of these are of a minor nature and in 20 of the reports our vehicle was hit by another vehicle or object. The Service has a Road Risk Management Group, the purpose of which is to examine vehicle accident reports and introduce measures to drive down both the severity and numbers of vehicle accidents and so reduce the risks to the Service that arise from the

use of Service vehicles. There has been a sustained and successful campaign to reduce the number of incidents when Service vehicles have been driven in excess of the speed limit.

The Service has a programme of licence checks to ensure that drivers have the correct licences for the vehicles they drive and a program of retraining and accreditation for all blue light and LGV drivers.

Of the 76 vehicle accidents reported during the year, 19 occurred when fire engines were responding to emergency incidents under blue lights. The majority occurred when manoeuvring vehicles in narrow spaces, particularly some of the narrower domestic streets where there are often vehicles parked on both sides of the road.

The Service investigates all vehicle accident reports with a view to preventing a recurrence, while it also continues to invest in driver training and assessment to improve their skills. The Service has strict guidelines for reversing vehicles agreed with the Representative bodies, failure to follow these guide lines has resulted in disciplinary action against individuals.

Vehicle technicians ensure that Service vehicles are maintained and meet all the relevant road safety requirements and there is a requirement that the driver checks the vehicle before use to ensure that there are no problems that may affect its performance.

10. Claims and complaints

In the last year the number of personal insurance claims made against the Service has remained low, most were as a result of minor injuries. The Service and its insurer have successfully contested a number of claims where it was felt we were not at fault.

11. Corporate Governance

The Fire Authority continues to demonstrate its commitment to Health and Safety by appointing a dedicated Member Champion, while Principal Officers are provided with regular information about accidents, progress with personal injury insurance claims and other H&S related issues.

The results of internal H&S audits are shared with the Service Health Safety and Welfare Committee (SHSWC) which monitors the implementation of the action plans arising from these audits.

12. Risk management

The SHSWC regularly reviews the H&S Risk register to ensure the high level H&S risks to the Service are being managed.

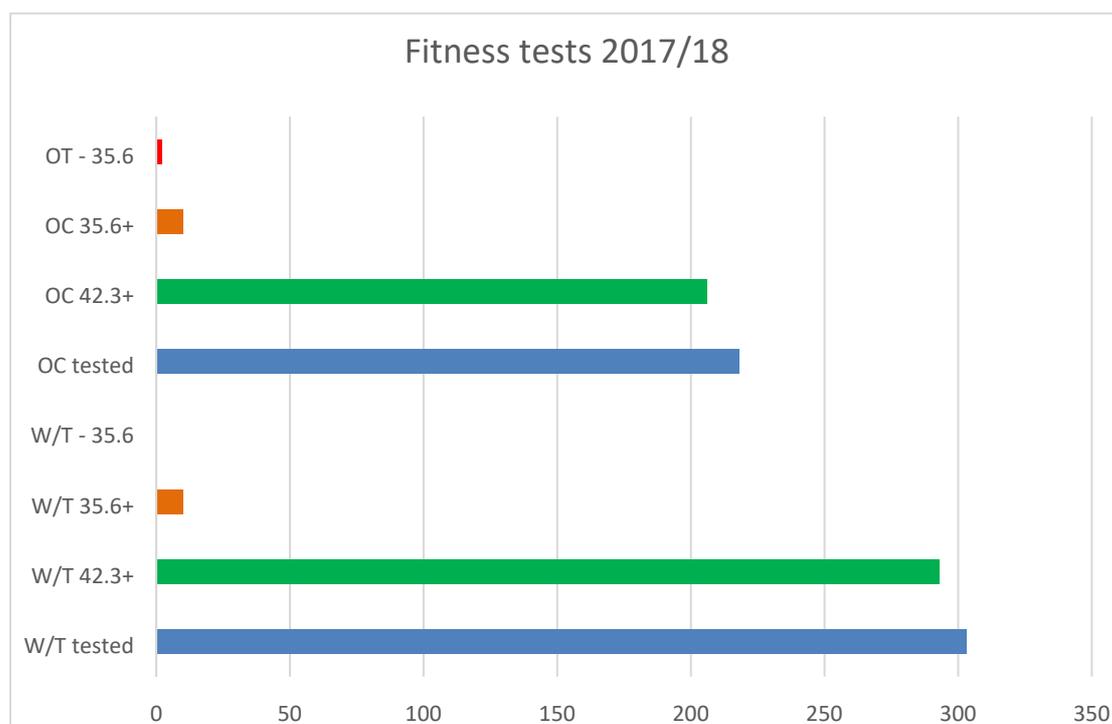
The Service has a process for ensuring that all of our H&S policies and procedures are reviewed and remain up to date. We monitor legislation to ensure that the policies reflect the latest legal requirements and when appropriate we comment on published drafts and consultations of proposed legislation.

All Service activities are subject to risk assessment, significant risks and their associated controls are documented and subject to regular review. As a result of a review of the management of fire risk within the Service there has been a project to improve fire safety across all of our premises with the Emergency Evacuation Policy rewritten to include a wider range of emergencies.

The Service has continued with its program of random drug and alcohol testing; this has proved an effective both as a deterrent and as a tool for education. No staff tested positive for drugs or alcohol in the tests.

The Service has continued to implemented guidance issued by CFA regarding fire fighter fitness. During the year we formally introduced the new fireground (functional) fitness test into the testing protocol, this followed a period of trialling the test with operational staff to raise their awareness of what was involved.

The fitness adviser has continued the program of annual fitness tests. The Service has only had to take two firefighters off the run due to failing the test, they were both re-instated after a period of remedial training. In the table below the blue bars indicate the number of staff tested, the green bars those who passed first time, the amber bars those who were marginal failures but kept on the run with fitness advice, the red bars shows those who failed and were taken off the run until they could meet the fitness standard.



The Fitness Adviser has supported both the Apprentice and whole time recruit courses with fitness training and advice, she has run boot camps for potential recruits to improve their fitness before undertaking the selection tests.

The Service has continued to respond to new and revised guidance issued as part of the National Operational Guidance program.

13. Training

Training is a key element of the organisation's strategy for maintaining and improving the H&S culture in the Service. It enables managers to identify and meet the H&S responsibilities for their area, while encouraging staff to be aware of their personal responsibilities and for the impact of their actions on others. There has been major investment in operational training, including the Service's interactive Incident Command training facility to improve and validate the knowledge and skills needed when managing operational incidents – a key area of criticism for some FRSs after major accident investigations.

As well as ensuring all basic and refresher training is provided according to programme, the Operational Training Group (OTG) has developed new training modules to reflect the nature of incidents staff may have to respond to. The Group have reviewed and responded to training advice issued by the Chief Fire Officers Association.

The Service has continued to train managers using the IOSH Managing Safely course. We have offered this training to partner organisations; both Cheshire Police and Greater Manchester Fire and Rescue Service have sent staff on courses. In addition, we have provided the training to companies who have approached us as we are listed as a training provider on the IOSH website. We ran 7 Managing Safely courses. During the year we introduced a H&S refresher course to update managers knowledge and skills; we also introduced an Accident Investigation course for managers to ensure a more consistent approach to investigations and to the learning that can come from them.

We have developed new e-learning to raise awareness about Noise, the effects on hearing and how to reduce the risks of the hearing loss that noise may cause.

We have continued to train new first aiders and provide refresher training for those staff with existing first aid skills.

We have continued to support the Princes Trust Teams using the level 2 British Safety Council training. This training counts towards any vocational training qualifications the students take; we delivered this training to 18 Princes Trust teams, the apprentices and recruit courses.

14. Consultation

The Service Health Safety and Welfare Committee meets quarterly and is the main mechanism for consulting representative bodies and staff on matters relating to their H&S. The meeting is the mechanism for consulting staff on new and revised Health, Safety and Wellbeing policies. The meeting also enables representative bodies to raise any concerns that they have about the health, safety and wellbeing of their members.

The minutes from these meetings are published on the Service's Intranet and hard copies displayed on H&S notice boards. The Member champion for H&S has continued to attend meetings of the committee.

15. Health and Wellbeing

The annual programme of health and wellbeing campaigns is now planned with the Service Campaigns Group to ensure the most efficient use of resources and avoid the possibility of duplicating effort.

Campaigns have been run both internally to address specific issues in the Service and in partnership with external organisations such as Cancer UK; this ensures that the messages provided to staff are consistent with national messages and reinforce wider campaigns.

We have supported Northwest Control with the provision of a series of stress management training courses.

The campaigns this year have continued to include mental health awareness based on the MIND Blue Light program to which the Service signed up this has resulted in additional training for managers and the recruitment of Mental Health champions on watches to support their colleagues.

Following ongoing commitment to manage workplace stressors, the risk assessment process has been reviewed providing managers with detailed guidance for supporting staff.

16. Targets

The Service's policy on Fitness testing for operational staff now means that we have a target to test all staff every year.

Other targets include:

- Conducting a further three internal audits of H&S in the Service
- Continuing health awareness campaigns to improve the health and wellbeing of employees
- Completing the revision of our emergency procedures in the light of the Blue Light collaboration.
- Introducing the TRiM trauma management process across the Service

- Reduce the number of minor vehicle accidents involving Service vehicles.

17. Conclusion

The Service has continued to achieve its aim of a continuous improvement in Health and Safety performance as set out in its Health and Safety policy. This improvement has been achieved due to a combination of the investment of time and money by the Service management, a continuing improvement in the health and safety culture of both managers and staff in the Service and the cooperation of all employees including the participation of the representative bodies.

The Service has successfully discharged its legal duties for H&S on behalf of the Fire Authority.

CHESHIRE FIRE AUTHORITY

MEETING OF: PERFORMANCE AND OVERVIEW COMMITTEE
DATE: 28 NOVEMBER 2018
REPORT OF: HEAD OF PREVENTION
AUTHOR: ANDREW GRAY

SUBJECT: ROAD SAFETY ANNUAL REPORT 2017-18

Purpose of Report

1. This paper summarises Cheshire Fire and Rescue Service's 2017/18 targeted road safety activities. These are delivered in support of the multi-agency road safety plans of the local authorities and Cheshire Police and are designed to reduce road traffic collisions, deaths and injuries.

Recommended:

- [1] that the Annual Road Safety report (attached as Appendix 1) be received; and
- [2] performance for the period be noted.

Background

2. The Service supports the three multi-agency road safety plans which are in place across the four local authority areas of Cheshire West and Chester, Cheshire East, Halton and Warrington. There is also a joint emergency services' road safety plan and a contract in draft status (nearing completion) to deliver a road safety programme for Cheshire East Council.
3. The Service's road safety activity contributes to the local authorities' fulfilment of their statutory duties under the Road Traffic Act 1988, whereby they must promote road safety and make contributions towards the cost of measures for promoting road safety.
4. It is accepted that the Service's Prevention team (advocates) and fire-fighters are ideally placed to deliver road safety messages as they have a wealth of experience delivering safety messages to the public and are respected, valued and welcomed across our local communities.

Financial implications

5. The previous contract with Cheshire East Council covering the period to 2018 has now expired. A new contract is being negotiated which will be for an initial

three year period with the potential to be extended to cover a total period of six years. The contract will continue to ensure engagement with Key Stage 2 and 4 students. The annual income will exceed £70k. All other road safety education is delivered within base budget provision for Prevention and Operational staff.

Legal implications

6. Although road safety is a non-statutory activity, the Service understands that its proactive work in reducing road traffic collision deaths and injuries brings about a reduction in emergency incidents attended and in the numbers of associated casualties and costs.
7. A new contract with Cheshire East Council should be completed in the near future covering the commissioned road safety activity delivered on behalf of the council.

Equality and Diversity implications

8. All road safety interventions and campaigns fully comply with equality and diversity standards with appropriate documentation in place to assess the impacts of each programme or initiative delivered.

Environmental implications

9. None

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BACKGROUND PAPERS: NONE

APPENDIX 1 - ANNUAL ROAD SAFETY REPORT 2017/18

ANNUAL ROAD SAFETY REPORT 2017/18

This paper summarises Cheshire Fire and Rescue Service's (the Service's) targeted road safety activities across Cheshire West & Chester, Cheshire East and Halton & Warrington (the Service Area) during 2017/18. These are delivered in support of the multi-agency road safety plans of the local authorities and Cheshire Police and are designed to reduce road traffic collisions, deaths and injuries.

The following are the mainstream road safety activities that the Service delivers:

Summer Road Safety events (1st – 30th July)

Each station will manage and deliver one event in response to local knowledge and/or data to target vulnerable road users; cyclists, pedestrians, motorcyclists, and young drivers. To be run in conjunction with other agencies, partners or departments where appropriate.

Target 1 event per Whole-time/Day Crew/Nucleus team

Halton	Target 2	Actual 2
Warrington	Target 4	Actual 4
Cheshire West & Chester	Target 5	Actual 5
Cheshire East	Target 4	Actual 4

NOTE: 100% successful delivery

All Year Round - additional Road Safety activity

This activity is designed to address local needs arising from data and intelligence received from either our local authorities or Cheshire Police. Engagement at each event is aligned to any of these targeted vulnerable road users; children, pedestrians, cyclists, young drivers and motorcycle riders.

Target 1 event per Whole-time/Day Crew/Nucleus team

Cheshire West & Chester:	Target 14	Actual 14
Cheshire East:	Target 9	Actual 9
Halton:	Target 8	Actual 8
Warrington:	Target 14	Actual 14

NOTE: 100% successful delivery

TyreSafe Winter Driving Events



The Service supports TyreSafe in its vision for safety on the roads, and has worked in partnership with TyreSafe for over five years, supporting its aims in delivering advice on tyre safety issues to the motoring public and raising awareness about the dangers associated with defective or illegal tyres which cause more incidents of injury than mobile phone use.

The Service led again on this campaign, working in partnership with tyre companies - Associated Tyre Services (ATS) Euro master and Michel Dever (Protyre).

Cheshire Police and Local Authority road safety teams were invited to the winter driving events which were held across the Service Area at local shopping centres and supermarkets car parks, garden centres and in conjunction with station car wash events. Drivers were offered the opportunity to have their vehicles checked in readiness for winter and advice was given about driving in adverse weather conditions and having tyres with a good tread depth and overall condition. The public were given ice scrappers, tread depth gauges and had screen wash added if required.



Recent event in Neston

Target 1 event per Whole-time/Day Crew/Nucleus team

Cheshire West & Chester:	Target 5	Actual 5
Cheshire East:	Target 4	Actual 4
Halton:	Target 2	Actual 2
Warrington:	Target 4	Actual 4

NOTE: 100% successful delivery. The Service (in partnership with Protyre) won a TyreSafe Outstanding Achievement Award and independently won the TyreSafe Emergency Services Award for their excellent preventative work during the winter months in highlighting the dangers of defective vehicles and tyres to motorists.

Brake Road Safety Week November 20th - 26th



This was the twelfth year the Service has promoted and supported the Brake Road Safety Week. This is the busiest period for us in terms of road safety output and this year events were aimed at supporting the Brake theme “Speed down”.

During Brake Road Safety Week all teams were required to take part in events along with partners, Prevention staff and volunteers. The crews visit a variety of venues including primary and secondary schools, colleges, shopping areas and places of work.

Staff engaged with over 2,500 people using the Brake leaflets. The Shared Service Communication’s team was influential during this busy week getting many local papers to write articles in support of the campaign.

Extract from Brake’s website detailing events in the country.

Cheshire Fire & Rescue Service ran events across the county from working with the children at local primary schools to engaging the wider community. They used their fire engines to attract attention so that they could engage people with road safety and talk to them about the different issues we face on the roads.



Target: 45 team led road safety events

Cheshire West & Chester:	Target 14	Actual 14
Cheshire East:	Target 9	Actual 9
Halton:	Target 8	Actual 8
Warrington:	Target 14	Actual 14

Note: 100% successful delivery

National Roads Partnership Summer/Winter Alcohol and Drugs Campaign



The Service aligns our activity in these periods to support the National Roads Partnership calendar which is supported by the National Police Chiefs' Council, the National Roads Policing Intelligence Forum and the National Fire Chiefs Council.

In June and again in December, police around the country increase their vigilance in detecting drivers who use alcohol/drugs and drive. During these months' teams consisting of operational fire-fighters, advocates, road safety team members and volunteers, along with colleagues from Cheshire Police and each of the local authorities, go out into local communities to highlight the dangers of alcohol and drug driving.

During these events crews visit local public houses and restaurants delivering beer mats, leaflets, posters and scratch-cards and talking to the designated drivers about the dangers of drink and drug driving and the morning-after effects. Also holding events using the Think Car to promote the "None for the Road" message.

Target: 8 events in total (June & December, 1 event per delivery period in each unitary area)

June events

Cheshire West & Chester:	Target 1	Actual 4
Cheshire East:	Target 1	Actual 2
Halton:	Target 1	Actual 2
Warrington:	Target 1	Actual 1

Note: Targets exceeded



December events

Cheshire West & Chester:	Target 1	Actual 4
Cheshire East:	Target 1	Actual 4
Halton:	Target 1	Actual 1
Warrington:	Target 1	Actual 5

Note: Targets exceeded



Commissioned Road Safety Activity in Cheshire East (KS2 and KS4)



In April 2012, the Service was the first fire and rescue service to be a commissioned provider for specified aspects of road safety within the local authority area of Cheshire East Council.

This year (2017/18) was the final year of the contract whereby the Service delivers structured Key Stage 2 (KS2) road safety interventions to all 130 primary schools, and also deliver a Key Stage 4 (KS4) road safety intervention to all 21 secondary schools in Cheshire East. The requirement is to deliver to 90% of schools which was achieved as per all previous years under contract.

At the time of writing this report the new contract with Cheshire East Council is in draft status, contains the agreed elements from both parties and this is soon to be signed-off officially. Both parties are extremely keen to continue with this arrangement. The new contract will be for six years with break options available from year three. Years four, five and six will be by way of annual rolling contract.

The costs will be fixed for the first three years and reviewed (inflationary costs only) at the end of this first period. Assuming the contract runs for six years (and we have no reason to believe it will not) based on current costs this will generate £432,000.

thinkdrivesurvive



Thinkdrivesurvive is our 'flagship' multi-award winning, multi-agency programme delivered from Sadler Road, Winsford, with optional 'outreach' delivery across the Service Area. We have now completed the 19th year of delivering Think Drive Survive across the Service Area. It was delivered 43 times during this period, across fire service premises, local fire stations, and externally at schools, colleges and business premises.

The road safety presentations are aimed primarily at young people 17 to 25 years of age, pre and post-test drivers, or those who will be passengers in cars. A new bespoke event was also held for police and fire service employee's teenagers and new drivers.

The Think Car, is a crashed vehicle in which a young person sadly died, and is used as part of the engagement. The vehicle has also had extensive work carried out to create a new cover that stays in position when towing and in use protecting the vehicle from the elements and provides a safer towing package. This was kindly funded by Highways England.

Virtual reality continues to be a cornerstone of the Thinkdrivessurvive intervention. Following our early adoption, multiple services now mirror the techniques we utilise in the delivery of road safety.

Target
35 Events

Actual
43 Events

NOTE: Target delivery exceeded



FireBike



The FireBike is used to engage with motorcyclists and promote enhanced rider training aiming to reduce the number of motorcyclists killed and seriously injured on our roads.

One of the functions of the FireBike riders is to have a consistent motorcycle presence on the well-known routes used by riders throughout the Service Area and engaging with them to discuss enhanced training opportunities.

Over the last year, the FireBike riders have visited 49 locations and events - speaking to approximately 500 riders.

The Service runs a Biker Down course (as do now 33 other fire and rescue services). These are delivered either at fire service premises, Safety Central or at venues provided by local motorcycle clubs.

The course is delivered by the FireBike team. The course is delivered in 3 modules:

- Riding skills and the science of being seen
- Approaching the crash scene and hazard perception
- First aid including CPR and helmet removal.

This year the FireBike team has raised £1,839.70 in donations for the North West Air ambulance from the sale of first-aid kits (donated by Slater and Gordon at no cost to the Service). The FireBike riders attended a session at Barton Airfield with the air-crew which gave them a greater understanding of the work they do and how the donations support them and the public they assist each year.

Target

12 Biker Down events

Actual

13 Biker Down events

NOTE: 100% target exceeded**Pedal Smart**

Looking forward - for 2018-19 the Service is launching Pedal Smart, the product of a two year collaboration between our Road Safety team and British Cycling.

This training session is aimed at cyclists and will use a similar delivery system that is proven to work for Biker Down. The free course aims to get cyclists thinking in a more informed way about their personal safety and, importantly, the safety of others.

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CHESHIRE FIRE AUTHORITY

MEETING OF: PERFORMANCE AND OVERVIEW COMMITTEE
DATE: 28 NOVEMBER 2018
REPORT OF: HEAD OF PREVENTION
AUTHOR: VICKY WREST

SUBJECT: ANNUAL REPORT – ‘ON THE STREETS’ YOUTH WORK 2017-2018

Purpose of Report

1. This report presents the work that the ‘On the Streets’ (OTS) team has been involved in over the last twelve months.

Recommended that:

- [1] Members note the content of this report and seek clarification on any of the matters presented.

Background

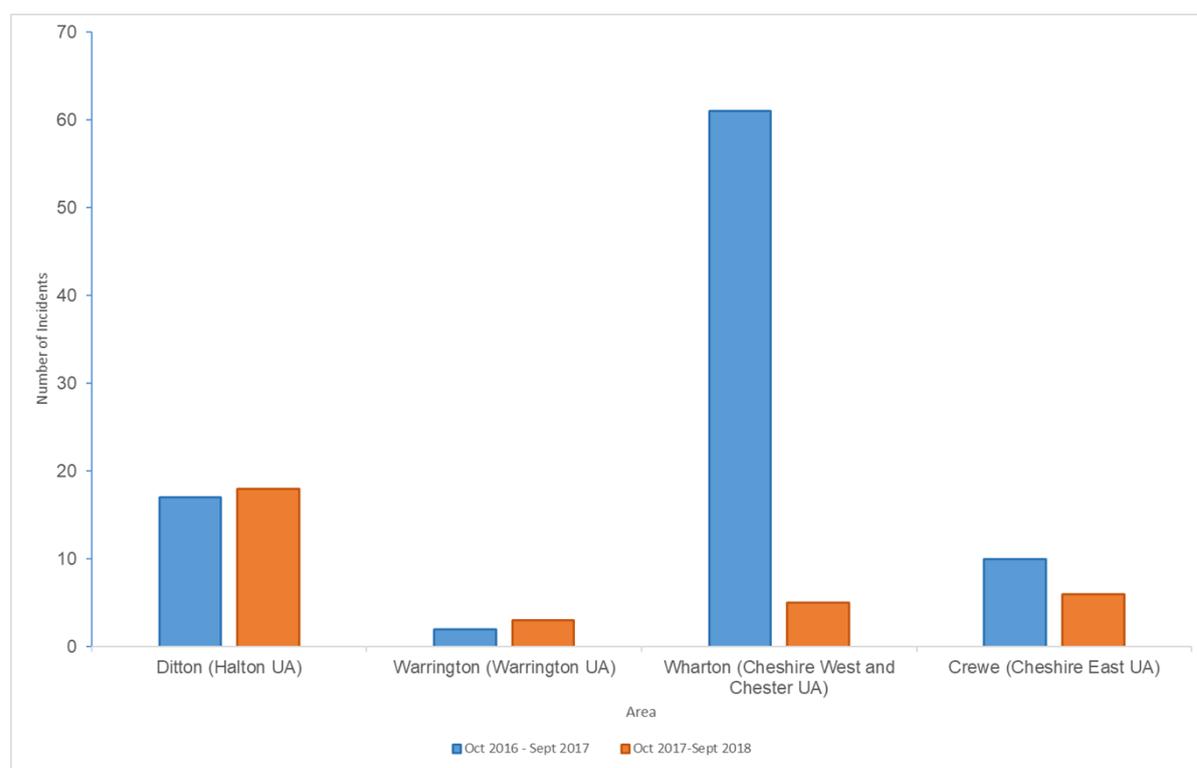
2. Historically, the Authority has continued to fund the OTS initiative requesting an annual performance report be presented to the Performance and Overview Committee.
3. The aim of the OTS programme is to meet and engage with young people on the streets in areas of ‘embedded youth nuisance’. A team of youth workers employed by Cheshire Fire and Rescue Service work to develop activities and facilitate positive links between young people and others in their community.
4. OTS projects are delivered in areas with high levels of arson, small deliberate fires and anti-social behaviour using information from the Research and Analysis team (part of the joint corporate services) Station Managers and other local stakeholders.
5. When an area is identified, an OTS team is deployed and works in the locality one evening a week for a period of six months.
6. Due to the identified need and ongoing issues, the OTS team has historically worked predominantly across Warrington and Halton. However, over the last two years the team has become well established in areas across Cheshire West and Chester, and more recently in Cheshire East.

Information

7. The OTS team is working across all four unitary areas and as a result of this community youth engagement has increased. The table below indicates the number of young people engaged with and their age range:

Area	Total number of young people engaged with	Age range
Warrington	356	12 – 17 years old
Halton	212	14 – 17 years old
Cheshire East	328	8 – 17 years old
Cheshire West & Chester	824	10 – 17 years old

The graph below shows the number of incidents across Widnes, Warrington, Crewe and Winsford for 2016/17 and 2017/18;



The numbers are as follows;

Area	Oct 2016 - Sept 2017	Oct 2017-Sept 2018
Ditton (Halton UA)	17	18
Warrington (Warrington UA)	2	3
Wharton (Cheshire West and Chester UA)	61	5
Crewe (Cheshire East UA)	10	6

There has been a reduction of small deliberate fires in the areas where young people are engaging well with the team. Wharton for example is an area where the team is well established and has worked consistently for the last two years. Whilst this is the same for Warrington the team cover a much bigger area right across Warrington so the consistency of meeting with young people willing to engage can vary.

8. Halton

The OTS team is currently working across Runcorn and Widnes. The team work closely with station staff and also receive the daily incident reports which allows them to target areas of concern. The team has continued to build and strengthen connections with local agencies who also inform them of other areas of concern and provide local information that the team can sign-post young people to.

Areas the OTS team has covered within Runcorn are:

- Halton Lodge
- Runcorn Hill
- The Old Town
- Grange way

Areas the team has covered within Widnes are:

- Hough Green (Becher's)
- Upton Rocks

The Station Manager provides the OTS team with details of incident hot-spots and they then check the incident log for relevant updates. They have spent a significant amount of time in Hough Green area over the last few months due to the current incident levels within the area. The team is struggling to engage with the young people in the area as they tend to move on when they see them coming. They will continue to work in the area and attempt to build relationships with the young people who are engaging and encourage them to spread the word of the work they do. During hot and dry periods, the team spend time around Runcorn Hill as this tends to be a particular hot-spot for grass fires.

The team continue to work with the local police, Police Community Support Officers (PCSOs) and the local Council targeting areas of anti-social behaviour.

9. Warrington

The team currently work across four different geographical areas:

- Orford Skate Park
- Sankey Valley Park
- Sainsbury's (Chapelford)
- Radley Common

They are now well established in these areas and have built strong relationships with local youth teams, Police and residents.

The team has been working in and around Orford Skate Park since mid-2016. They work with Warrington Borough Council's Youth Service and when possible attend multi-agency youth support team meetings to discuss what is going on in and around the area and share the feedback they receive from young people.

Residents had been reporting small fires via 101, but these incidents were not being passed on to the OTS team. The team has requested support from the police and now receive this information so they can target any hot-spot areas.

10. Cheshire West & Chester

The OTS team has been working in the Ellesmere Port area for nearly two years. One team member particularly has worked hard in establishing strong connections within the area and this work has continued resulting in great work and successful engagement.

The team is now well established within the community. Team members attend a community centre drop-in service to liaise with local PCSOs and answer any enquiries from local residents. The team found attending local skate parks in Parkgate and Ellesmere Port helped them to engage with young people.

The team continue to liaise with local PCSOs and the police in order to gather intelligence and make sure they are targeting the right areas. They link in with the local fire stations and Station Manager to see how they can assist and check the incident log regularly to see what areas need targeting.

The OTS team has continued to engage with the young people in Winsford. The main areas targeted are Bradbury Road Park and the MUGA (sports facility) on Esk Road, both of which are situated on the Wharton Estate where there has been a significant reduction of incidents over the last twelve months. They typically engage with around 25 young people per night.

The team feel the work in Winsford will have lasting impact as the young people will now openly engage with them about issues in their local community. It is apparent from the interactions they are having on a weekly basis that the young people respect the role they play in making their communities safer, and in turn are less likely to engage negatively with the fire and rescue service.

11. Cheshire East

For just over a year the OTS team have been working with young people in and around the Crewe area.

The team liaise with fire-fighters and the Station Manager at Crewe fire station on a weekly basis and follow up on any information received. However, there have been no major issues of late.

The team is now building good relationships with the young people around the skate park next to the gym on King George V playing fields. They have also visit Valley Park on and find the young people congregating there are happy to talk.

The team has worked in the St. Barnabas ward in Crewe; including but not limited to the parks located at the Derby Docks, Broad Street and James Atkinson Way. The young people at these locations are happy to engage and take advice regarding how they can engage with the fire and rescue service via the Cadets, Prince's Trust and with the local Youth Service via the HUB on Market Street.

Financial implications

12. The budget for the OTS project was approved by Members and the OTS project is currently working well within budget.

Legal implications

13. There are no known legal implications arising from the information contained in this report.

Equality and Diversity implications

14. The OTS programme is totally inclusive. Young people from all backgrounds and abilities can access the programme. All children and young people can engage in this intervention regardless of gender, marital status, gender realignment, disability, race, colour, ethnic group, national origins, nationality, religious belief or sexual orientation.

Environmental Implications

15. As a fire and rescue service we have a pivotal role to play with regards to the environment. The OTS programme supports the Service's Environmental Policy and targets.

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BACKGROUND PAPERS: NONE

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Performance and Overview Committee
 Forward Work Programme – 28th November 2018

Performance and Overview Committee		
27th February 2018		
1	Q3 Finance Report	AR/WB
2	Q3 Performance Report	LS/AJ
3	Q3 Programme Report	JC/SW
4	Q3 Internal Audit Progress Report	AL/CA
5	Equality Monitoring – 6 Monthly Update	AH/MH
6	Annual Bonfire Report	NE
7	Annual Prosecution Report	LS/JW
	Standing Items:	
	Work Programme Update	

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